

# AMBAG

## Board of Directors Agenda

Association of Monterey Bay Area Governments

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### Meeting Via GoToWebinar

**DATE: March 10, 2021**

**TIME: 6:00 PM**

**Please register for the AMBAG Board of Directors meeting at**

**<https://attendee.gotowebinar.com/register/9191530593300054030>**

The AMBAG Board of Directors The meeting will be conducted via GoToWebinar in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive. The AMBAG Board of Directors will participate in the meeting from individual remote locations. We apologize in advance for any technical difficulties.

Members of the public will need to attend the meeting remotely via GoToWebinar.

Persons who wish to address the AMBAG Board of Directors on an item to be considered at this meeting are asked to submit comments in writing at [info@ambag.org](mailto:info@ambag.org) by 5:00 PM, Tuesday, March 9, 2021. The subject line should read "Public Comment for the March 10, 2021 Board of Directors Meeting". The agency clerk will read up to 3 minutes of any public comment submitted.

To participate via GoToWebinar, please register for the March 10, 2021 AMBAG Board of Directors meeting using the following link: <https://attendee.gotowebinar.com/register/9191530593300054030>

You will be provided dial-in information and instructions to join the meeting.

If you have any questions, please contact Ana Flores, Senior Executive Assistant at [aflores@ambag.org](mailto:aflores@ambag.org) or at 831-883-3750.

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1. CALL TO ORDER
  2. ROLL CALL
  3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA  
(A maximum of three minutes on any subject not on the agenda)

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**4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

**5. PRESENTATIONS**

- A. MBNMS Sanctuary Management Plan**  
**Recommended Action: INFORMATION**  
• Dawn Hayes, Acting Superintendent, MBNMS

Receive a presentation on the MBNMS Sanctuary Management Plan.

**6. COMMITTEE REPORTS**

- A. Executive/Finance Committee**  
**Recommended Action: INFORMATION**  
• President McShane

Receive oral report.

- B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting**  
**Recommended Action: DIRECT**  
• President McShane

Receive a report on the February 19, 2021 SAC meeting. The next meeting is scheduled on April 16, 2021.

- 7. EXECUTIVE DIRECTOR'S REPORT**  
**Recommended Action: INFORMATION**  
• Maura Twomey, Executive Director

Receive oral report.

- 8. CONSENT AGENDA**  
**Recommended Action: APPROVE**

**Note:** Actions listed for each item represents staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the consent agenda.

- A. Draft Minutes of the February 10, 2021 AMBAG Board of Directors Meeting**  
• Ana Flores, Senior Executive Assistant

Approve the draft minutes of the February 10, 2021 AMBAG Board of Directors meeting. (Page 5)

**B. AMBAG Regional Clearinghouse Monthly Newsletter**

- Miranda Taylor, Planner

Accept the clearinghouse monthly newsletter. (Page 11)

**C. AMBAG Sustainability Program Update**

- Amaury Berteaud, Special Projects Manager

Accept the AMBAG Sustainability Program update. (Page 17)

**D. 2021 Title VI Plan Development Process**

- Miranda Taylor, Planner

Accept the update on the 2021 Title VI/LEP Plan Development Process. (Page 21)

**E. Delegation of Authority to Negotiate and Execute Agreement for Purchase of 2020/2021 Nissan Leaf Electric Vehicle**

- Gina Schmidt, GIS Coordinator

Authorize the Executive Director to enter into agreement to purchase a 2020/2021 Nissan Leaf Electric Vehicle (EV) in order to use the awarded \$10,000 AB2766 Monterey Bay Air Resources District EV Voucher. (Page 27)

**F. Financial Update Report**

- Errol Osteraa, Director of Finance & Administration

Accept the financial update report which provides an update on AMBAG's current financial position and accompanying financial statements. (Page 31)

**9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

**10. ADMINISTRATION**

**A. Draft FY 2021-22 Monterey Bay Region Overall Work Program (OWP) and Budget**  
**Recommended Action: INFORMATION**

- Bhupendra Patel, Director of Modeling, Ph.D

The Draft FY 2021-22 Monterey Bay Region Overall Work Program (OWP) and Budget is provided for Board review and comments. (Page 37)

## **11. PLANNING**

### **A. 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy: Draft Revenue Constrained Scenario**

#### **Recommended Action: INFORMATION**

- Heather Adamson, Director of Planning

Staff will provide an update on the Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) include in the draft revenue constrained project list and land use inputs. (Page 39)

## **12. ADJOURNMENT**

### **REFERENCE ITEMS:**

- A. 2021 Calendar of Meetings (Page 43)
- B. Acronym Guide (Page 45)

### **NEXT MEETING:**

The 2021 AMBAG Board of Directors meeting locations are subject to change and may be held remotely in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directives.

**Date: April 14, 2021**

**Location: GoToWebinar**

**Executive/Finance Committee Meeting: 5:00 PM**

**Board of Directors Meeting: 6:00 PM**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores, AMBAG, 831-883-3750, or email [aflores@ambag.org](mailto:aflores@ambag.org) at least 48 hours prior to the meeting date.

**DRAFT**  
**MINUTES OF THE PROCEEDINGS**  
**OF THE BOARD OF DIRECTORS OF THE**  
**ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

**February 10, 2021**

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**1. CALL TO ORDER**

The Board of Directors of the Association of Monterey Bay Area Governments, President, Steve McShane presiding, convened at 6:01 p.m. Wednesday, February 10, 2021 via GoToWebinar.

**2. ROLL CALL**

| <b><u>AMBAG Board of Directors</u></b> |                       |                                   |                       |
|--|-----------------------|-----------------------------------|-----------------------|
| <b>PRESENT:</b>                        |                       |                                   |                       |
| <b>Agency</b>                          | <b>Representative</b> | <b>Agency</b>                     | <b>Representative</b> |
| Capitola                               | Kristen Petersen      | Seaside                           | Jon Wizard            |
| Carmel-by-the-Sea                      | Karen Ferlito         | Soledad                           | Carla Strobridge      |
| Del Rey Oaks                           | Kim Shirley           | Watsonville                       | Eduardo Montesino     |
| Gonzales                               | Scott Funk            | County of Monterey                | John Phillips         |
| Greenfield                             | Lance Walker          | County of Santa Cruz              | Greg Caput            |
| Hollister                              | Rick Perez            | County of Santa Cruz              | Manu Koenig           |
| King City                              | Carlos Victoria       | County of San Benito              | Mark Medina           |
| Marina                                 | Lisa Berkley          | County of San Benito              | Bob Tiffany           |
| Monterey                               | Ed Smith              |                                   |                       |
| Salinas                                | Steve McShane         | <b><u>Ex-Officio Members:</u></b> |                       |
| San Juan Bautista                      | John Freeman          | 3CE                               | JR Killigrew          |
| Sand City                              | Mary Ann Carbone      | Caltrans, District 5              | Scott Eades           |
| Santa Cruz                             | Justin Cummings       | MBARD                             | Richard Stedman       |
| Scotts Valley                          | Derek Timm            |                                   |                       |
| <b>ABSENT:</b>                         |                       |                                   |                       |
| Pacific Grove                          | Jenny McAdams         | <b><u>Ex-Officio Members:</u></b> |                       |
| County of Monterey                     | Mary Adams            | MPAD                              | Michael LaPier        |
|  |                       | MST                               | Lisa Rheinheimer      |
|  |                       | SBtCOG                            | Mary Gilbert          |
|  |                       | SC METRO                          | John Urgo             |
|  |                       | SCCRTC                            | Guy Preston           |
|  |                       | TAMC                              | Debbie Hale           |

**Others Present:** John Baker, CPUC; Cesar Flores, Councilmember, City of San Juan Bautista; Lowell Hurst, Councilmember, City of Watsonville; Heather Adamson, Director of Planning; Bhupendra Patel, Director of Modeling; Bobbie Grant, Office Assistant; Will Condon, Planner; Gina Schmidt, GIS Coordinator; Maura Twomey, Executive Director; and Ana Flores, Senior Executive Assistant.

### **3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

There were no written comments or oral comments from the public.

### **4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

There were no written comments or oral comments from the public.

### **5. 2021 BOARD AND COMMITTEE APPOINTMENTS**

President McShane made the following committee appointments:

|   |  |
|---|--|
| Executive/Finance Committee:                          | <b>Steve McShane</b> , President<br><b>Kristen Petersen</b> , 1 <sup>st</sup> Vice President<br><b>Lance Walker</b> , 2 <sup>nd</sup> Vice President<br><b>Scott Funk</b> , Past President<br><b>John Freeman</b> , City of San Juan Bautista<br><b>Ed Smith</b> , City of Monterey  |
| Regional Analysis &<br>Planning Services, Inc.:       | <b>Steve McShane</b> , President<br><b>Kristen Petersen</b> , 1 <sup>st</sup> Vice President<br><b>Lance Walker</b> , 2 <sup>nd</sup> Vice President<br><b>Scott Funk</b> , Past President<br><b>Tom Rowley</b> , Chair, Monterey County Public Member<br><b>Maura Twomey</b> , Chief Executive Officer<br><b>Jennie Sarmiento</b> , Santa Cruz County Public Member<br><b>Mark Tognazzini</b> , San Benito County Public Member |
| California Association of Councils<br>of Governments: | <b>Lisa Berkley</b> , as delegate<br><b>Scott Funk</b> , as alternate  |
| Sanctuary Advisory Council:                           | <b>Steve McShane</b> , as delegate<br><b>Kristen Petersen &amp; Jenny McAdams</b> , as alternates  |
| Transportation Agency for<br>Monterey County:         | <b>Maura Twomey</b> , as delegate<br><b>Heather Adamson</b> , as alternate   |
| CalVans:  | <b>Steve McShane</b> , as delegate<br><b>Scott Funk</b> , as alternate   |
| Sanctuary Subcommittee:                               | <b>Steve McShane</b> , City of Salinas<br><b>Kristen Petersen</b> , City of Capitola<br><b>John Freeman</b> , City of San Juan Bautista<br><b>Ed Smith</b> , City of Monterey<br><b>Manu Koenig</b> , County of Santa Cruz<br><b>Steve Scheiblauer</b> , Public Member   |

**Motion made by Director Smith, seconded by Director Carbone to approve the 2021 Board and Committee Appointments. The motion passed unanimously.**

## **6. COMMITTEE REPORTS**

### **A. Executive/Finance Committee**

President McShane reported that the Executive/Finance Committee approved the consent agenda that included 1) the minutes of the January 13, 2021 meeting; 2) list of warrants as of November 30, 2020; and 3) accounts receivable as of November 30, 2020. The Executive/Finance Committee also received the financial update report from Maura Twomey, Executive Director.

### **B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC)**

President McShane reported that the next MBNMS SAC meeting is scheduled on February 19, 2021. The meeting will focus on the MBNMS Advisory Council charter revision and the Management Plan review.

## **7. EXECUTIVE DIRECTOR'S REPORT**

Maura Twomey, Executive Director reported that three projects in our region were recommended for funding in the State's Active Transportation Program. This is a significant achievement for the region as the program is extremely competitive.

## **8. CONSENT AGENDA**

### **A. Draft Minutes of the January 13, 2021 AMBAG Board of Directors Meeting**

The draft minutes of the January 13, 2021 AMBAG Board of Directors meeting were approved.

### **B. AMBAG Regional Clearinghouse Monthly Newsletter**

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

### **C. AMBAG Sustainability Program Update**

The AMBAG Sustainability Program Update was accepted.

### **D. AMBAG – San Joaquin Valley Clean Energy Organization Agreement for the Central California Energy Watch**

The AMBAG – San Joaquin Valley Clean Energy Organization Agreement for the Central California Energy Watch was approved.

### **E. Amendment No. 2 to the Office Space Lease between the Monterey Bay Unified Air Pollution Control District (dba Monterey Bay Air Resources District) and AMBAG**

The lease renewal Amendment No. 2 to renew AMBAG's current office space lease with was approved.

## **F. Financial Update Report**

The financial update report was accepted.

**Motion made by Director Phillips, seconded by Director Caput to approve the consent agenda. The motion passed unanimously.**

## **9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

None.

## **10. PLANNING**

### **A. Draft Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2020-21 to FFY 2023-24**

Bhupendra Patel, Director of Modeling, gave a presentation on the draft MTIP: FFY 2020-21 to FFY 2023-24. The MTIP 1) is the Short Range Transportation Improvement Program; 2) implements the region's 2040 MTP/SCS projects; 3) is required by federal and state law to receive Federal and State funds; and 4) covers four years, updated every two years, and amended as needed. The MTIP is developed by AMBAG in consultation and coordination with 1) RTPA's and transit agencies; 2) Caltrans, FHWA, and FTA; 3) local agencies and project sponsors; and 4) transportation stakeholders and general public. The total investment in the region is \$1.175 Billion. The MTIP Public Participation Process is 1) the MTIP was released for 30-day public review and comment from November 12<sup>th</sup> to December 11, 2020; 2) a public hearing was conducted at the November 18, 2020 AMBAG Board of Directors meeting; 3) the MTIP was posted on the AMBAG, RTPA's and transit agencies websites; 4) public notices were published in local newspapers; and 5) emails were distributed to interested parties. Brief discussion followed.

## **11. ADJOURNMENT**

The Board of Directors meeting adjourned at 6:30 PM.

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Steve McShane, President

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Maura F. Twomey, Executive Director



**DRAFT**  
**AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD**  
**BOARD MEETING DATE: February 10, 2021**

| Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain) |                   |            |         |         |            |
|--|-------------------|------------|---------|---------|------------|
| MEMBER   | AMBAG REP         | Attendance | Item# 5 | Item# 8 | Item# 10.A |
| Capitola   | Kristen Petersen  | X          | X       | X       | X          |
| Carmel-by-the-Sea  | Karen Ferlito     | X          | X       | X       | X          |
| Del Rey Oaks   | Kim Shirley       | X          | X       | X       | X          |
| Gonzales   | Scott Funk        | X          | X       | X       | X          |
| Greenfield   | Lance Walker      | X          | X       | X       | X          |
| Hollister  | Rick Perez        | X          | X       | X       | X          |
| King City  | Carlos Victoria   | X          | X       | X       | X          |
| Marina   | Lisa Berkley      | X          | X       | X       | X          |
| Monterey   | Ed Smith          | X          | X       | X       | X          |
| Pacific Grove  | Jenny McAdams     | AB         | N/A     | N/A     | N/A        |
| Salinas  | Steve McShane     | X          | X       | X       | X          |
| San Juan Bautista  | John Freeman      | X          | X       | X       | X          |
| Sand City  | Mary Ann Carbone  | X          | X       | X       | X          |
| Santa Cruz   | Justin Cummings   | X          | X       | X       | X          |
| Scotts Valley  | Derek Timm        | X          | X       | X       | X          |
| Seaside  | Jon Wizard        | X          | X       | X       | X          |
| Soledad  | Carla Strobbridge | X          | X       | X       | X          |
| Watsonville  | Eduardo Montesino | X          | X       | X       | X          |
| County-Monterey  | Mary Adams        | AB         | N/A     | N/A     | N/A        |
| County-Monterey  | John Phillips     | X          | X       | X       | X          |
| County-Santa Cruz  | Manu Koenig       | X          | X       | X       | X          |
| County-Santa Cruz  | Greg Caput        | X          | X       | X       | X          |
| County-San Benito  | Bob Tiffany       | X          | X       | X       | X          |
| County-San Benito  | Mark Medina       | X          | X       | X       | X          |

(\* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)

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**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Miranda Taylor, Planner

**SUBJECT:** AMBAG Regional Clearinghouse Monthly Newsletter

**MEETING DATE:** March 10, 2021

**RECOMMENDATION:**

It is recommended that the Board of Directors accept the February 2021 Clearinghouse monthly newsletter.

**BACKGROUND/DISCUSSION:**

Since March 12, 1984, under adopted State Clearinghouse Procedures, the Association of Monterey Bay Area Governments (AMBAG) was designated the regional agency responsible for clearinghouse operations in Monterey, San Benito and Santa Cruz Counties. These procedures implement Presidential Executive Order 12372 as interpreted by the "State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities." They also implement the California Environmental Quality Act of 1970 as interpreted by CEQA Guidelines.

The purpose of the Clearinghouse is to provide all interested parties within the Counties of Monterey, San Benito and Santa Cruz notification of projects for federal financial assistance, direct federal development activities, local plans and development projects and state plans that are proposed within the region. These areawide procedures are intended to be coordinated with procedures adopted by the State of California.

**FINANCIAL IMPACT:**

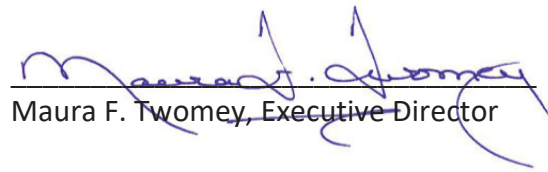
There is no direct financial impact. Staff time for monitoring clearinghouse activities is incorporated into the current AMBAG Overall Work Program and budget.

**COORDINATION:**

Notices for the Clearinghouse are sent by lead agencies to AMBAG. Interested parties are sent email notifications twice a month with the newsletter attached.

**ATTACHMENT:**

1. Monthly Newsletter - Clearinghouse items February 1– February 28, 2021.

**APPROVED BY:**

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Maura F. Twomey, Executive Director

## Attachment 1

### AMBAG REGIONAL CLEARINGHOUSE

The AMBAG Board of Directors will review these items on 3/10/2021

Association of Monterey Bay Area Governments P.O. Box 2453, Seaside, CA 93955 / 831.883.3750

### ENVIRONMENTAL DOCUMENTS

|   |
|---|
| <b>20210301 – John Smith Road Landfill Expansion</b>  |
| San Benito County<br>Stan Ketchum<br>831-634-5313   |
| Notice of Preparation (NOP)<br>Draft Environmental Impact Report* (DEIR)  |
| The proposed project includes a 388.05-acre expansion of the existing 95.16-acre JSRL. This expansion-would increase the landfill's disposal capacity, expand the total waste footprint, increase the maximum permitted elevation of the final landfill, and increase the maximum permitted daily tonnage accepted at the JRSL. To accommodate these changes, several operational changes are also being proposed. These include expanding the landfill entrance area to accommodate additional daily vehicle arrivals and reduce vehicle queuing on John Smith Road, expanding areas for recycling and the County's Household Hazardous Waste program, establishing an area for the future installation of a gas-to-energy facility, and clean closing the current Class I area owned by the City of Hollister and converting it to a disposal area for Class III waste. Additionally, the proposed project would potentially include the use of a portion of the San Benito County property located south of John Smith Road for habitat mitigation purposes. |
| Project is located in San Benito County<br>Parcel: 025190073  |
| Public hearing information:<br><a href="https://zoom.us/j/93747153162?pwd=Ynd0WXJGV3ZCcHFkdKfZSFNvRWJyQT09">https://zoom.us/j/93747153162?pwd=Ynd0WXJGV3ZCcHFkdKfZSFNvRWJyQT09</a><br>3/11/2021@ 6:00 pm.   |
| Public review period ends: Tuesday, March 23, 2021  |

|   |
|---|
| <b>20210203 – Planned Unit Development Permit 2019-001 and Tentative Map 2019-002</b>   |
| City of Salinas<br>Thomas Wiles<br>831-758-7206   |
| Mitigated Negative Declaration (MND)<br>Initial Study   |
| <p>The proposed project is located on a 7.74-acre site at 11 Hill Circle and entails development of a 37-unit small lot detached single-family residential subdivision with one (1) common lot, 18,500 square-feet of usable open space, 38 off-street parking spaces (including two (2) accessible spaces), and three (3) affordable units for families earning less than 100% of the median income for Monterey County. The project Applicant proposes to market the units to first-time home buyers. The proposed project consists of the following two (2) applications:</p> <p>(1.) Planned Unit Development Permit 2019-001 (PUD 2019-001): A request to develop 37 detached single-family dwelling units with alternative development standards including, but not limited to the following: (a.) Reduced lot sizes ranging from 2,282.5 to 5,500.8 square-feet in lieu of the minimum 5,500 square-foot standard;(b.) Reduced front yard, side yard, rear yard, and corner side yard setbacks consisting of three (3) feet in lieu of the minimum required in the Residential Low Density (R-L-5.5) District as per Zoning Code Section 37-30.070 (see table below);(c.) Single car garages with tandem uncovered parking stalls located within the minimum required 20-foot front yard setback in lieu of minimum required two car garages as per Zoning Code Section 37-50.360; and(d.) Reduced Usable Open Space of 18,500 square-feet (500 s.f. per unit) in lieu of 1,000 square-feet for interior lots, and 650 square-feet for corner lots as per Zoning Code Section 37-30.070.</p> <p>(2.) Tentative Map 2019-002 (TM 2019-002): A request to subdivide a 7.74-acre lot into 37 lots with alternative street sections and street frontage design for interior roadways including curbs, gutters, sidewalks, driveway approaches pedestrian curb ramps, street lights, street trees, and street intersections; construction of a trail in lieu of street frontage sidewalks, and reduction of roadway and cul-da-sac widths. The trail system shall be constructed in compliance with all applicable American with Disabilities Act (ADA) requirements.</p> |
| The project is located in Monterey County<br>Parcel: 004601066000   |
| Public Hearing Information: <a href="https://zoom.us/j/97357157231">https://zoom.us/j/97357157231</a><br>3/17/2021 @ 3:30 pm.   |
| Public review period ends: Friday, March 12, 2021   |

|   |
|---|
| <b>20210302 – Laguna Creek Diversion Retrofit Project</b>   |
| City of Santa Cruz<br>Jessica Martinez-McKinney<br>831-420-5327   |
| Notice of Completion<br>Final Environmental Impact Report   |
| The Proposed Project would retrofit the existing Facility to provide for natural sediment transport past the diversion and to protect fish species and habitats. The retrofit would be comprised of the following primary components: new intake structure and screen; new intake structure appurtenances; new valve control vault; bank protection and armoring; new monitoring and control equipment; new access and safety provisions; and modifications to the existing intake and sediment control bypass valves. The Proposed Project would not increase the diversion rates, which would remain consistent with existing operations at the Facility. |
| The project is located in Santa Cruz County<br>Parcel: 06210103   |
| Public Hearing Information: Online<br>3/9/2021 @ 5:00 pm.   |
| Public review period ends: N/A  |

|   |
|---|
| <b>20210202 – Neary Lagoon Vegetation Management and Sediment Removal Project</b>   |
| City of Santa Cruz<br>Suzanne Healy<br>831-420-5131   |
| Mitigated Negative Declaration (MND)  |
| The proposed project is to conduct annual marsh vegetation removal and sediment dredging in Neary Lagoon to reduce sedimentation and increase lagoon depths in order to: 1) improve water circulation and flow rates; 2) improve water quality; 3) reduce the proliferation of vegetative (tule) growth; 4) improve habitat; 5) provide access for the tule removal equipment and to prevent the lagoon from “filling” up. Vegetation removal will be done to achieve a 1:1 ratio of open water to marsh with locations and extent of work to vary annually, based on vegetation conditions and growth rates. Depending upon the accumulation of sediment over the winter months and resulting lagoon depths, up to 2,000 cubic yards of sediment may be removed each year that dredging is conducted. Dredging may be conducted annually if necessary for a period of five years which is the duration of the California Department of Fish and Wildlife and all other applicable permits. |
| The project is located in Santa Cruz County<br>Parcel: 00433105   |
| Public Hearing Information: Zoom<br>3/17/2021 @ 10:00 am.   |
| Public review period ends: Wednesday, March 10, 2021  |

More detailed information on these projects is available by calling the contact person for each project or through AMBAG at (831) 883-3750. Comments will be considered by the AMBAG Board of Directors in its review. All comments will be forwarded to the applicants for response and inclusion in the project application. If substantial coordination or conflict issues arise, the Clearinghouse can arrange meetings between concerned agencies and applicants.





## MEMORANDUM

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Amaury Berteaud, Special Projects Manager

**SUBJECT:** AMBAG Sustainability Program Update

**MEETING DATE:** March 10, 2021

### RECOMMENDATION:

It is recommended the Board of Directors accept this report.

### BACKGROUND/ DISCUSSION:

#### AMBAG Sustainability Program Elements

##### Energy Efficiency Program Development

AMBAG is a founding member of the Rural and Hard to Reach (RHTR) working group, which was created in 2015 to promote the deployment of energy efficiency resources to California's rural communities. In the past year AMBAG staff has been working with other RHTR members to develop the concept of creating a Regional Energy Network (REN). Regional Energy Networks are entities which submit business plans to the California Public Utilities Commission (CPUC) to obtain rate payer funds and implement energy efficiency programs. The RHTR working group is currently in the beginning stages of developing such a business plan in order to implement programs as a new Regional Energy Network, the RuralREN. If approved by the CPUC, the RuralREN would bring resources to the region assisting residents, businesses, and public agencies in completing energy efficiency projects and sustainability initiatives.

##### School Districts

The State of California, over five years, has been releasing funding through the Proposition 39: California Clean Energy Jobs Act to help schools implement energy efficiency and conservation. To receive this funding, the school districts must comply with the Proposition 39: California Clean Energy Jobs Act – 2013 Program Implementation Guidelines. These guidelines include requirements such as completing energy benchmarks of school facilities, identifying potential energy projects, creating efficiency metrics related to the projects, submitting a funding

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application to the California Energy Commission called an Energy Expenditure Plan, completing annual reports, and submitting a final project completion report. On May 13, 2020, the California Energy Commission extended the Proposition 39 program by one year as a result of the ongoing COVID-19 pandemic. The deadline to complete projects was extended to June 30, 2021, and the deadline to complete the final project completion reports was extended to June 30, 2022.

AMBAG staff is working on an ongoing basis with eight school districts to submit amendments to their Proposition 39 Energy Expenditure Plans. As per the California Energy Commission guidelines school districts and charter schools have to amend their plans when the costs or scope of projects change by more than fifteen percent. Because the proposition 39 program is entering its final years, school districts only have until June 30, 2021 to complete amendments. AMBAG staff is working with all of our school districts partners to ensure every school district which needs to complete an amendment is able to do so before the June 30<sup>th</sup> deadline. AMBAG staff is also working with five school districts to complete their final project completion report. As part of this process AMBAG staff is gathering benchmarking data and creating the necessary report to obtain California Energy Commission staff approval.

### **Greenhouse Gas Inventories and Climate Action Planning**

AMBAG staff works to complete Greenhouse Gas (GHG) Inventories for all AMBAG Jurisdictions. Staff completed Community-wide GHG Inventories for all jurisdictions in 2005, 2009, 2010 and 2015 as well as a baseline Municipal GHG Inventories for all AMBAG jurisdictions in 2005. AMBAG staff has also been able to use the inventories to create a regional roll-up inventory and assist jurisdictions with climate action planning activities.

As part of an MOU with AMBAG, Central Coast Community Energy (formerly Monterey Bay Community Power) has allocated funding for AMBAG to develop 2018, 2019, and 2020 Community-wide GHG Inventories for all of its member jurisdictions over the next three years. This will allow AMBAG to continue providing GHG inventories to our jurisdictions and enable continued climate action on the central coast.

As Part of an MOU with the San Luis Obispo Air Pollution Control District (SLOAPCD) and the San Luis Obispo Council of Governments (SLOCOG), SLOAPCD and SLOCOG have allocated funding for AMBAG to prepare 2018 Community-wide GHG Inventories for the cities of Arroyo Grande, Atascadero, Grover Beach, Paso Robles and the County of San Luis Obispo.

In the last month AMBAG has been meeting with jurisdictional staff to discuss the results of the 2018 Community Wide GHG inventories. AMBAG staff has also continued to gather data for the 2019 community wide GHG inventories.

### **ALTERNATIVES:**

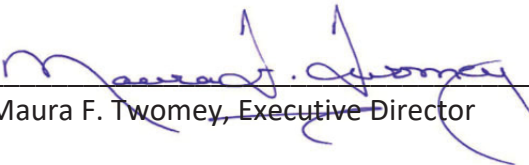
There are no alternatives to discuss as this is an informational report.

**FINANCIAL IMPACT:**

The budget is fully funded under the 2019 Energy Watch contract with PG&E, the AMBAG 3CE MOU, the AMBAG, SLOAPCD and SLOCOG MOU, a technical services agreement with the County of Santa Barbara, and SB1 Planning Funds. All funding is programmed in the FY 2020-21 Overall Work Program and Budget.

**COORDINATION:**

AMBAG staff is coordinating with 3CE, SLOAPCD, SLOCOG as well as local jurisdictions and local community stakeholders.

**APPROVED BY:**

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Maura F. Twomey, Executive Director

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**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura Twomey, Executive Director

**RECOMMENDED BY:** Miranda Taylor, Planner

**SUBJECT:** 2021 Title VI Plan Development Process

**MEETING DATE:** March 10, 2021

**RECOMMENDATION:**

Accept the update on the 2021 Title VI/LEP Plan Development Process.

**BACKGROUND:**

Title VI is a Federal statute that mandates that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Federally required 2021 Title VI Plan is a comprehensive document that guides AMBAG in the Title VI process. AMBAG receives Federal funding through Caltrans and therefore is subject to this Federal requirement.

In 2012, the Federal Transit Administration set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Plan to FTA every three years. AMBAG, as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Plan at least once every three years. The 2021 Title VI Plan will cover the three-year period from 2021-2024 and must comply with FTA Circular 4702.1B. The 2021 Title VI Plan emphasizes the AMBAG Title VI process and procedures, including the use of public outreach techniques and innovative strategies to specifically include Limited English Proficiency (LEP) Populations within the region.

## **DISCUSSION:**

The requirements for the 2021 Title VI Plan under FTA Circular 4702.1B incorporate environmental justice principles into plans, projects, and activities that receive funding from FTA. The following guiding environmental justice principles must be considered through “all public outreach and participation efforts conducted by the FTA, its grantees and sub-grantees”:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision making process, and to prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low income populations.

A Title VI Plan is the required guide for all Title VI related activities conducted by AMBAG. As such, this plan will contain the procedures, strategies and techniques that will be used by AMBAG for increasing public involvement in all programs and projects that use Federal funds and creating a more inclusive public participation process for LEP Populations.

Below are key dates for developing the 2021 Title VI Plan:

- **February – March 2021:** Present an overview of the 2021 Title VI Plan development process
- **April – May 2021:** Develop the Draft 2021 Title VI/LEP Plan
- **June 2021:** Present the Draft 2021 Title VI Plan to Technical Advisory Committees and to the AMBAG Board of Directors
- **June 10- July 9, 2021:** 30-Day Public Comment Period
- **July 2021:** Prepare the Final 2021 Title VI Plan
- **August 11, 2021:** AMBAG Board of Directors will be asked to adopt the Final 2021 Title VI Plan

## **ALTERNATIVES:**

N/A

## **FINANCIAL IMPACT:**

Preparation of the 2021 Title VI Plan is included in the AMBAG FY 2020-21 Overall Work Program and Budget.

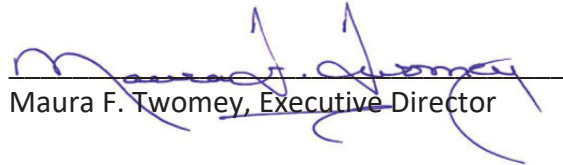
## **COORDINATION:**

The development of the Title VI Plan is coordinated with the Regional Transportation Planning Agencies, Caltrans, transit operators and local jurisdictions.

**ATTACHMENTS:**

1. 2021 Title VI Plan Draft Outline
2. Appendix E: 2021 LEP Draft Outline

**APPROVED BY:**



Maura F. Twomey, Executive Director

## **AMBAG 2021 Title VI Plan Draft Outline**

### **Attachment 1**

#### **I. Introduction**

- A. Background
- B. Governing Legislation
- C. Regional Roles and Responsibilities

#### **II. Demographic Profile-Mobility Needs Identified**

- A. Utilize U.S. Census Data to identify the total number and percentage of the population of every city and county by race within the AMBAG region

#### **III. AMBAG Title VI Policy Statement**

#### **IV. Title VI Responsibilities**

- A. MPO Responsibilities
- B. DOT Title VI Plan Checklist

#### **V. Title VI Plan Timeline and Planning Process**

#### **VI. Public Participation Plan**

#### **Appendices**

Appendix A: Title VI Assurances

Appendix B: AMBAG Title VI Notice to the Public

Appendix C: AMBAG Title VI Complaint Procedures

Appendix D: AMBAG Title VI Complaint Form

**Appendix E: AMBAG 2021 LEP Plan (Please refer to Attachment 2 for Detailed LEP Draft Outline)**

Appendix F: Title VI Program Approval

#### **Figures**

Figure 1-1: AMBAG Region Map

Figure 2-1: Demographic Mobility Needs Graph

Figure 2-2: Demographic Mobility Needs Graph: Hispanic/Latino Only

Figure 5-1: Title VI Plan Timeline



## **Appendix E: AMBAG 2021 LEP Draft Outline Attachment 2**

### **I. LEP Plan Overview**

### **II. Determination of Need**

#### **A. US DOT Four Factor Analysis of LEP Plan**

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the program or recipient.
2. The frequency with which LEP persons come into contact with the program.
3. The nature and importance of the program, activity, or service provided by the program to people's lives.
4. The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach.

### **III. LEP Outreach Strategies**

- A. Public notices and notifications (flyers, notifications and Title VI complaint procedures in accessible areas offered in multiple languages)

### **IV. Data Collection Methods**

- A. The number or proportion of LEP persons eligible to be served or likely to be encountered by the program or recipient.

1. We will utilize ACS data for people who speak English "less than very well" (considered LEP persons) – LEP Households, 5 Year Estimates

- B. The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach.

1. Providing translation services in public meetings
2. Language Assistance Measures
3. Cost of future services to implement Title VI Plan

### **V. Findings and Recommendations**

### **Figures**

Figure 2-1: LEP Households Map: AMBAG Region

Figure 2-2: LEP Households Map: Santa Cruz County

Figure 2-3: LEP Households Map: San Benito County

Figure 2-4: LEP Households Map: Monterey County

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**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Gina Schmidt, GIS Coordinator

**SUBJECT:** Delegation of Authority to Negotiate and Execute Agreement for Purchase of 2020/2021 Nissan Leaf Electric Vehicle

**MEETING DATE:** March 10, 2021

**RECOMMENDATION:**

Approve resolution 2021-3 and authorize the Executive Director to enter into agreement to purchase a 2020/2021 Nissan Leaf Electric Vehicle (EV) in order to use awarded \$10,000 AB2766 Monterey Bay Air Resources District EV Voucher.

**BACKGROUND/DISCUSSION:**

AMBAG applied for the 2020/2021 Monterey Bay Air Resources District (MBARD) EV Voucher Grant Program and was awarded \$10,000 towards the purchase of a 2020/2021 Nissan Leaf EV. Based on our research, AMBAG estimates the all-inclusive price of a 2020/2021 Nissan Leaf EV not to exceed \$35,000, of which \$10,000 will be reimbursed under the executed MBARD EV Voucher agreement.

To expedite the negotiation and to obtain the best deal on the Nissan Leaf EV purchase, AMBAG staff recommends that the Board of Directors authorize the Executive Director to execute an agreement for the purchase of a 2020/2021 Nissan Leaf EV not to exceed all-inclusive price of \$35,000. The AMBAG Procurement Policies and Procedures Manual (October 2020) authorizes the Executive Director to enter into agreement up to \$25,000. As the estimated maximum cost of the vehicle is \$35,000, with a \$10,000 reimbursement from MBARD EV Voucher, the cost to AMBAG is within the Executive Director's authority after reimbursement; however, the resulting contract exceeds her authority. In order to negotiate the contract to obtain the best deal, AMBAG is requesting delegation of authority to Executive Director to enter into an agreement not to exceed \$35,000.

**Next Steps**

Pending Board action, AMBAG will execute agreement to purchase a 2020/2021 Nissan Leaf EV.

**ALTERNATIVES:**

The Board of Directors may choose not to authorize the Executive Director to solely execute agreement related to purchase of a 2020/2021 Nissan Leaf EV. AMBAG staff does not recommend this option because it may delay the purchase and limit AMBAG's ability to negotiate an advantageous purchase price for the 2020/2021 Nissan Leaf EV.

**FINANCIAL IMPACT:**

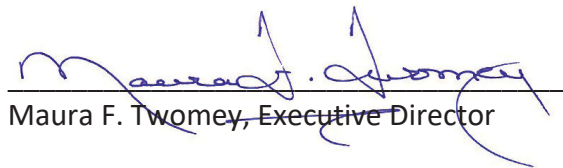
The MBARD AB2766 EV Voucher grant will make \$10,000 available to AMBAG for the purchase of a 2020/2021 Nissan Leaf EV. The remaining \$25,000 funding is available in FY21 Overall Work Program and Budget.

**COORDINATION:**

AMBAG coordinated with the MBARD for the AB2766 EV Voucher grant.

**ATTACHMENTS:**

1. Resolution 2021-3

**APPROVED BY:**

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Maura F. Twomey, Executive Director

**A RESOLUTION  
OF THE BOARD OF DIRECTORS OF THE  
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS  
TO APPROVE AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND  
ENTER INTO PURCHASE OF 2020/2021 NISSAN LEAF ELECTRIC VEHICLE**

WHEREAS, AMBAG will coordinate with the car dealership to negotiate and execute contract to purchase a 2020/2021 Nissan Leaf EV; and

WHEREAS, AMBAG will be reimbursed for \$10,000 under MBARD AB2766 EV Voucher Grant Program for purchase of a 2020/2021 Nissan Leaf EV ; and

WHEREAS, the Board of Directors of AMBAG wishes to delegate authorization to execute any agreements thereto to the AMBAG Executive Director as it pertains to approving the purchase of a 2020/2021 Nissan Leaf EV;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Directors of the Association of Monterey Bay Area Governments:

1. Authorizes the AMBAG Executive Director or their designee to negotiate and enter into agreement for a purchase of a 2020/2021 Nissan Leaf EV, and
2. This authorization shall end on June 30, 2021.

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Steve McShane  
President, Board of Directors  
Association of Monterey Bay Area Governments

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Maura F. Twomey  
Executive Director  
Association of Monterey Bay Area Governments

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**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Errol Osteraa, Director of Finance and Administration

**SUBJECT:** Financial Update Report

**MEETING DATE:** March 10, 2021

**RECOMMENDATION:**

Staff recommends that the Board of Directors accept the Financial Update Report.

**BACKGROUND/ DISCUSSION:**

The enclosed financial reports are for the 2020-2021 Fiscal Year (FY) and are presented as a consent item. The attached reports contain the cumulative effect of operations through December 31, 2020 as well as a budget-to-actual comparison. Amounts in the Financial Update Report are unaudited.

**FINANCIAL IMPACT:**

The Balance Sheet for December 31, 2020 reflects a cash balance of \$4,606,870.02. The accounts receivable balance is \$456,922.52, while the current liabilities balance is \$262,746.96. AMBAG has sufficient current assets on hand to pay all known current obligations.

Due to the implementation of Governmental Accounting Standards Board (GASB) Statement No. 68 in FY 2014-2015 and a restatement to Net Position for GASB Statement No. 82, AMBAG has a deficit Net Position in the amount of \$135,139.92. Although AMBAG's Balance Sheet as of December 31, 2020 reflects a deficit Net Position, AMBAG's Profit and Loss Statement reflects an excess of revenue over expense of \$65,846.66. As we make efforts to pay the outstanding pension liability, AMBAG's Net Position will continue to improve.

The following table highlights key Budget to Actual financial data:

**Budget to Actual Financial Highlights**  
**For Period July 1, 2020 through December 31, 2020**

| <b>Expenditures</b>         | <b>Budget Through December<br/>2020</b> | <b>Actual Through December<br/>2020</b> | <b>Difference</b>      |
|-----------------------------|---|---|------------------------|
| Salaries & Fringe Benefits  | \$ 1,207,890.00                         | \$ 1,093,555.88                         | \$ 114,334.12          |
| Professional Services       | \$ 3,892,966.00                         | \$ 373,241.34                           | \$ 3,519,724.66        |
| Lease/Rentals               | \$ 45,500.00                            | \$ 39,711.42                            | \$ 5,788.58            |
| Communications              | \$ 12,400.00                            | \$ 10,439.28                            | \$ 1,960.72            |
| Supplies                    | \$ 59,200.00                            | \$ 12,699.30                            | \$ 46,500.70           |
| Printing                    | \$ 5,775.00                             | \$ 871.65                               | \$ 4,903.35            |
| Travel                      | \$ 37,750.00                            | \$ 257.93                               | \$ 37,492.07           |
| Other Charges               | \$ 149,478.00                           | \$ 155,249.37                           | \$ (5,771.37)          |
| Total                       | <u>\$ 5,410,959.00</u>                  | <u>\$ 1,686,026.17</u>                  | <u>\$ 3,724,932.83</u> |
| <b>Revenue</b>              |   |   |                        |
| Federal/State/Local Revenue | \$ 5,410,959.00                         | \$ 1,751,872.83                         | \$ 3,659,086.17        |

**Revenues/Expenses (Budget to Actual Comparison):**

The budget reflects a linear programming of funds while actual work is contingent on various factors. Therefore, during the fiscal year there will be fluctuations from budget-to-actual.

Professional Services are under budget primarily due to the timing of work on projects performed by contractors. Work is progressing on the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). This work is not performed in a linear fashion while the budget reflects linear programming. In addition, the Regional Early Action Planning Housing Program (REAP) provides \$7,931,311 in funding of which a large portion will pass through to partner agencies. It is in its early stages.

Since AMBAG funding is primarily on a reimbursement basis, any deviation in expenditure also results in a corresponding deviation in revenue. Budget-to-actual revenue and expenditures are monitored regularly to analyze fiscal operations and propose amendments to the budget if needed.

**COORDINATION:**

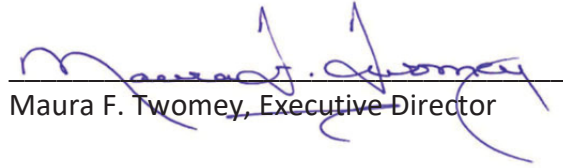
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**ATTACHMENTS:**

1. Balance Sheet as of December 31, 2020
2. Profit and Loss: July 1, 2020 – December 31, 2020
3. Cash Activity for January, 2021

**APPROVED BY:**



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Maura F. Twomey, Executive Director

AMBAG

Balance Sheet - Attachment 1

As of December 31, 2020

| December 31, 2020                       |              | December 31, 2020                     |              |
|---|--------------|---------------------------------------|--------------|
| <b>Assets</b>                           |              | <b>Liabilities &amp; Net Position</b> |              |
| <b>Current Assets</b>                   |              | <b>Liabilities</b>                    |              |
| <b>Cash and Cash Equivalents</b>        |              | <b>Current Liabilities</b>            |              |
| Mechanics Bank - Special Reserve        | 300,503.22   | Accounts Payable                      | 147,662.48   |
| Mechanics Bank - Checking               | 433,556.72   | Employee Benefits                     | 115,084.48   |
| Mechanics Bank - REAP Checking          | 3,868,640.17 | Mechanics Bank - Line of Credit       | 0.00         |
| Petty Cash                              | 500.00       | Total Current Liabilities             | 262,746.96   |
| LAIF Account                            | 3,669.91     |                                       |              |
| Total Cash and Cash Equivalents         | 4,606,870.02 |                                       |              |
| <b>Accounts Receivable</b>              |              | <b>Long-Term Liabilities</b>          |              |
| Accounts Receivable                     | 456,922.52   | Deferred Inflows - Actuarial          | 258,986.95   |
| Total Accounts Receivable               | 456,922.52   | Net Pension Liability (GASB 68)       | 1,888,153.69 |
| <b>Other Current Assets</b>             |              | OPEB Liability                        | 1,685.72     |
| Due from PRWFPA/RAPS                    | 947.49       | Deferred Revenue                      | 3,803,805.66 |
| Prepaid Items                           | 21,792.32    | Total Long-Term Liabilities           | 5,952,632.02 |
| Total Other Current Assets              | 22,739.81    |                                       |              |
| Total Current Assets                    | 5,086,532.35 | Total Liabilities                     | 6,215,378.98 |
|   |              |                                       |              |
| <b>Long-Term Assets</b>                 |              | <b>Net Position</b>                   |              |
| Net OPEB Asset                          | 96,473.00    | Beginning Net Position                | (200,986.58) |
| FY 2002-2003 Housing Mandate Receivable | 82,186.00    | Net Income/(Loss)                     | 65,846.66    |
| Allowance for Doubtful Accounts         | (16,437.20)  | Total Ending Net Position             | (135,139.92) |
| Deferred Outflows - Actuarial           | 533,833.49   | Total Liabilities & Net Position      | 6,080,239.06 |
| Deferred Outflows - PERS Contribution   | 272,963.59   |                                       |              |
| Total Long-Term Assets                  | 969,018.88   |                                       |              |
| <b>Capital Assets</b>                   |              |                                       |              |
| Capital Assets                          | 188,031.36   |                                       |              |
| Accumulated Depreciation                | (163,343.53) |                                       |              |
| Total Capital Assets                    | 24,687.83    |                                       |              |
| Total Assets                            | 6,080,239.06 |                                       |              |

AMBAG  
Profit & Loss - Attachment 2  
July - December 2020

|                         |  | July - December 2020 |
|-------------------------|--|----------------------|
| Income                  | AMBAG Revenue                                      | 174,431.69           |
|                         | Cash Contributions                                 | 167,681.65           |
|                         | Grant Revenue                                      | 1,312,857.10         |
|                         | Non-Federal Local Match                            | 96,902.39            |
|                         | Total Income                                       | 1,751,872.83         |
| Expense                 | Salaries   | 713,068.43           |
|                         | Fringe Benefits                                    | 380,487.45           |
|                         | Professional Services                              | 373,241.34           |
|                         | Lease/Rentals                                      | 39,711.42            |
|                         | Communications                                     | 10,439.28            |
|                         | Supplies   | 12,699.30            |
|                         | Printing   | 871.65               |
|                         | Travel   | 257.93               |
|                         | Other Charges:                                     |                      |
|                         | BOD Allowances                                     | 4,050.00             |
|                         | BOD Refreshments/Travel/Nameplates/Dinner/Other    | 24.76                |
|                         | Workshops/Training                                 | 3,078.49             |
|                         | GIS Licensing/CCJDC Support                        | 8,242.18             |
|                         | REAP Travel/Classes/Events                         | 525.00               |
|                         | SB1/MTIP/MTP/SCS/OWP/Public Participation Expenses | 6,646.56             |
|                         | Recruiting   | 159.90               |
|                         | Dues & Subscriptions                               | 12,608.80            |
|                         | Depreciation Expense                               | 5,581.50             |
|                         | Maintenance/Utilities                              | 384.54               |
|                         | Insurance  | 17,039.86            |
|                         | Interest/Fees/Tax Expense                          | 5.39                 |
| Total Other Charges     |  | 58,346.98            |
| Non-Federal Local Match |  | 96,902.39            |
| Total Expense           |  | 1,686,026.17         |
| Net Income/(Loss)       |  | 65,846.66            |

**AMBAG**  
**Cash Activity - Attachment 3**  
**For January 2021**

Monthly Cash Activity  
AMBAG

|                                | July-20      | August-20    | September-20 | October-20   | November-20  | December-20  | January-21   | February-21 | March-21 | April-21 | May-21 | June-21 | TOTAL        |
|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------------|----------|----------|--------|---------|--------------|
| <b>1. CASH ON HAND</b>         |              |              |              |              |              |              |              |             |          |          |        |         |              |
| [Beginning of month]           | 772,031.66   | 814,688.20   | 4,878,895.20 | 4,754,892.51 | 4,708,900.74 | 4,560,922.43 | 4,606,870.02 | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    |              |
| <b>2. CASH RECEIPTS</b>        |              |              |              |              |              |              |              |             |          |          |        |         |              |
| (a) AMBAG Revenue              | 139,439.41   | 52,071.03    | 6,084.33     | 6,771.38     | 10,439.86    | 80,018.62    | 27,219.27    | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 322,043.90   |
| (b) Grant Revenue              | 223,043.84   | 234,066.92   | 175,754.83   | 186,041.95   | 220,934.45   | 172,754.58   | 167,438.87   | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 1,380,035.44 |
| (c) REAP Advance Payment       | 0.00         | 3,982,887.02 | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 3,982,887.02 |
| (d) Borrowing                  | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 0.00         |
| <b>3. TOTAL CASH RECEIPTS</b>  | 362,483.25   | 4,269,024.97 | 181,839.16   | 192,813.33   | 231,374.31   | 252,773.20   | 194,658.14   | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 5,684,966.36 |
| <b>4. TOTAL CASH AVAILABLE</b> | 1,134,514.91 | 5,083,713.17 | 5,060,734.36 | 4,947,705.84 | 4,940,275.05 | 4,813,695.63 | 4,801,528.16 | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    |              |
| <b>5. CASH PAID OUT</b>        |              |              |              |              |              |              |              |             |          |          |        |         |              |
| (a) Payroll & Related *        | 181,793.09   | 177,728.17   | 188,909.28   | 172,587.88   | 194,910.99   | 184,358.39   | 180,010.71   | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 1,280,298.51 |
| (b) Professional Services      | 62,640.92    | 13,450.00    | 103,801.55   | 48,985.34    | 169,174.97   | 10,027.24    | 15,470.08    | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 423,550.10   |
| (c) Capital Outlay             | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 0.00         |
| (d) Lease/Rentals              | 12,511.90    | 6,343.70     | 6,850.77     | 6,597.44     | 6,750.04     | 6,622.60     | 6,531.01     | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 52,207.46    |
| (e) Communications             | 2,140.93     | 1,014.23     | 1,248.30     | 1,221.69     | 1,485.10     | 3,329.20     | 2,224.12     | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 12,663.57    |
| (f) Supplies                   | 2,622.28     | 2,712.26     | 3,510.75     | 4,711.75     | 435.34       | 1,059.60     | 413.08       | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 15,465.06    |
| (g) Printing                   | 871.65       | 670.15       | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 1,541.80     |
| (h) Travel                     | 40.00        | 0.00         | 117.92       | 56.38        | 60.01        | 0.00         | 40.00        | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 314.31       |
| (i) Other Charges              | 57,205.94    | 2,899.46     | 1,403.28     | 4,644.62     | 6,536.17     | 1,428.58     | 14,111.43    | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 88,229.48    |
| (j) Loan Repayment             | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 0.00         |
| <b>6. TOTAL CASH PAID OUT</b>  | 319,826.71   | 204,817.97   | 305,841.85   | 238,805.10   | 379,352.62   | 206,825.61   | 218,800.43   | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    | 1,874,270.29 |
| <b>7. CASH POSITION</b>        | 814,688.20   | 4,878,895.20 | 4,754,892.51 | 4,708,900.74 | 4,560,922.43 | 4,606,870.02 | 4,582,727.73 | 0.00        | 0.00     | 0.00     | 0.00   | 0.00    |              |

Payroll & Related \*



**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Bhupendra Patel, Director of Modeling

**SUBJECT:** Draft FY 2021-22 Monterey Bay Region Overall Work Program (OWP) and Budget

**MEETING DATE:** March 10, 2021

**RECOMMENDATION:**

The Draft FY 2021-22 Monterey Bay Region Overall Work Program (OWP) and Budget is provided for Board review and comments.

**BACKGROUND/ DISCUSSION:**

The Fixing America's Surface Transportation (FAST) Act calls for the development of the Overall Work Program (OWP) and Budget by the federally designated Metropolitan Planning Organization (MPO). The Association of Monterey Bay Area Governments (AMBAG), as the federally designated MPO for the tri-county (Monterey, San Benito and Santa Cruz Counties) Monterey Bay Region, annually develops and maintains the OWP and Budget. The AMBAG OWP and the Budget are linked documents.

The Draft FY 2021-22 OWP is developed in consultation and coordination with the Caltrans, Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and region's Regional Transportation Planning Agencies (RTPA) and transit operators. The Draft FY 2021-22 OWP includes metropolitan transportation and air quality related planning projects/activities proposed for the Monterey Bay Region for the state fiscal year starting July 1, 2021 and ending June 30, 2022.

The separately enclosed Draft FY 2021-22 OWP is the same draft that was provided to Federal and State agencies for their early review and comments on March 1, 2021. Staff is expecting to receive their comments by March 30, 2021. The final FY 2021-22 OWP

and Budget is scheduled for adoption at the May 12, 2021 AMBAG Board of Directors meeting.

#### **Draft FY 2021-22 AMBAG Budget**

Generally, the Overall Work Program (OWP) and the AMBAG Budget are linked documents. The AMBAG Draft FY 2021-22 Budget mirrors the activities and funding as programmed in the Draft FY 2021-22 OWP. Staff will provide a detailed presentation on the Draft FY 2021-22 AMBAG OWP and Budget at the March 10, 2021 Executive/Finance Committee and AMBAG Board of Directors meetings.

AMBAG staff, in consultation with state and federal partners, will work together to incorporate the comments received from FHWA, FTA, Caltrans and the AMBAG Board of Directors, as appropriate, and will present the AMBAG Board of Directors a final Draft FY 2021-22 OWP and Budget at the May 12, 2021 AMBAG Executive/Finance Committee and AMBAG Board of Directors meetings for adoption.

#### **ALTERNATIVES:**

None

#### **FINANCIAL IMPACT:**

Staff time to carry out draft OWP and Budget activities is funded through FHWA PL, FTA 5303, other State and local funds, as programmed in the approved FY 2020-21 OWP.

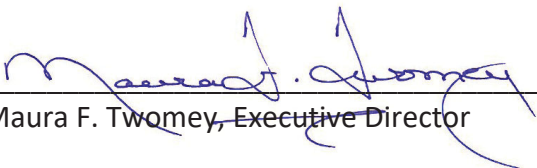
#### **COORDINATION:**

Preparation of the Draft FY 2021-22 OWP has been coordinated with the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), California Department of Transportation (Caltrans), Council of San Benito County Governments (SBtCOG), Monterey-Salinas Transit (MST), Santa Cruz County Regional Transportation Commission (SCCRTC), Santa Cruz Metropolitan Transit District (SCMTD) and Transportation Agency for Monterey County (TAMC).

#### **ATTACHMENT:**

1. Draft FY 2021-22 Overall Work Program and Budget (**separately enclosed**)

#### **APPROVED BY:**



Maura F. Twomey, Executive Director



**MEMORANDUM**

**TO:** AMBAG Board of Directors

**FROM:** Maura F. Twomey, Executive Director

**RECOMMENDED BY:** Heather Adamson, Director of Planning

**SUBJECT:** 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy: Draft Revenue Constrained Scenario

**MEETING DATE:** March 10, 2021

**RECOMMENDATION:**

Staff will provide an update on the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) including the draft revenue constrained project list and land use inputs.

**BACKGROUND/DISCUSSION:**

AMBAG adopted the 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2018. Federal and state law requires that AMBAG prepare a long-range transportation plan for the tri-county region. In accordance with state and federal guidelines, the 2045 MTP/SCS is scheduled for adoption by the Board of Directors in June 2022. The 2045 MTP/SCS activities underway are highlighted below.

**Land Use Inputs and Mapping Updates**

AMBAG staff is working with local jurisdictions to update current and future land uses which will be included in the 2045 MTP/SCS. The identification of land uses is important to forecasting and planning for future transportation improvements. AMBAG began working with all 21 local jurisdictions to receive updated land use inputs for the past few months for the years 2020 and 2045. The land uses are from local general plans, specific plans and other land use plans under development from local jurisdictions. Staff has received updated land use inputs and designations from the jurisdictions for the 2020 and 2045 years and these land use inputs will be included for analysis in the 2045 MTP/SCS.

## Transportation Project List

AMBAG has coordinated with the Regional Transportation Planning Agencies (RTPAs) to update the transportation project list that will be included in the 2045 MTP/SCS. All projects that will use federal or state funds must be included in the 2045 MTP/SCS project list. Over the past year, the Council of San Benito County of Governments (SBtCOG), Santa Cruz County Regional Transportation Commission (SCCRTC) and Transportation Agency for Monterey County (TAMC), have worked with local jurisdiction staff and transit operators to update their local and regional transportation project and program information for inclusion in their county level regional transportation plan and for inclusion in the MTP/SCS. The project lists have been approved by each of the RTPA Boards and submitted to AMBAG for inclusion in the 2045 MTP/SCS as shown in Attachments 1 – 3. The project lists include a wide variety of multimodal transportation projects and programs to meet the transportation needs of the region.

## Revenue Assumptions

AMBAG worked with our transportation partners to develop financial assumptions for the MTP/SCS through 2045. The financial assumptions guide how much local, state and federal funding will be reasonably available for the transportation investments included in the 2045 MTP/SCS. Draft revenues have been refined and are shown below. The breakdown of preliminary revenues accounts for 15% federal funds, 34% state funds and 51% local funds.

### Draft 2045 MTP/SCS Transportation Revenues (2020 \$, in billions)

| County                    | Draft Revenues |
|---------------------------|----------------|
| Monterey                  | \$6.7          |
| San Benito                | \$1.5          |
| Santa Cruz                | \$5.0          |
| <b>Total AMBAG Region</b> | <b>\$13.2</b>  |

## Revenue Constrained Scenario

The draft revenue constrained scenario is a requirement of the MTP/SCS and what the MTP/SCS is based upon. The future land use inputs provided to AMBAG from the local jurisdictions and the constrained transportation project lists developed by each RTPA make up the revenue constrained scenario.



The draft revenue constrained scenario includes:

- Supportive and sustainable land uses
- Provides alternative travel options (transit, bicycle, pedestrian, etc.) to driving alone
- Makes transportation investments to improve congestion and safety around the region

Over the next few months, the revenue constrained scenario will be evaluated using the AMBAG Board approved performance measures.

### **Programmatic Environmental Impact Report**

Work on the programmatic EIR is underway and will serve as the EIR for the 2045 MTP/SCS as well as the EIR for each of the RTPA's county-level Regional Transportation Plan (RTPs). AMBAG and the RTPAs coordinate on the EIR to reduce duplication of efforts for environmental documentation, for budgetary efficiency and to assure consistency in environmental review between plans. AMBAG is the lead for developing the programmatic EIR, working with the RTPAs, an environmental consulting firm and an environmental legal firm to develop the joint EIR. The draft EIR is scheduled to be released for public comment in late 2021.

### **2045 MTP/SCS Public Involvement Program**

AMBAG staff will continue to implement the outreach strategies included in the Public Involvement Plan and we expect to have public workshops in May 2021 on the development of the MTP/SCS.

### **Next Steps**

The AMBAG Board of Directors will be asked to approve the use of the draft Revenue Constrained Scenario for use in the development of the 2045 MTP/SCS. Staff will continue to develop the various components of the 2045 MTP/SCS working with the Planning Directors Forum, Technical Advisory Committees, partner agencies and key stakeholders.

### **ALTERNATIVES:**

N/A

**FINANCIAL IMPACT:**

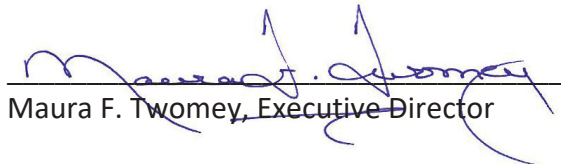
Planning activities for the 2045 MTP/SCS are funded with FHWA PL, FTA 5303 and SB 1 planning funds and are programmed in the FY 2020-21 Overall Work Program and Budget.

**COORDINATION:**

All MTP/SCS planning activities are coordinated with MTP/SCS Executive Steering Committee and Staff Working Group which includes participation from Caltrans District 5, Monterey Salinas Transit, Santa Cruz Metropolitan Transit District, Santa Cruz County Regional Transportation Commission, San Benito County Council of Governments, and the Transportation Agency for Monterey County, as well as the Planning Directors Forum and the RTPAs Technical Advisory Committees which includes the local jurisdictions.

**ATTACHMENTS:**

1. TAMC Project List for the 2045 MTP/SCS and RTP (separately enclosed)
2. SBtCOG Project List for the 2045 MTP/SCS and RTP (separately enclosed)
3. SCCRTC Project List for the 2045 MTP/SCS and RTP scheduled for approval on 3/4/21 (separately enclosed)

**APPROVED BY:**

Maura F. Twomey, Executive Director



**The 2021 AMBAG Board of Director meeting locations are subject to change in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive.**

### **2021 AMBAG Calendar of Meetings**

|                          |  |
|--------------------------|--|
| <b>April 14, 2021</b>    | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>May 12, 2021</b>      | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>June 9, 2021</b>      | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>July 2021</b>         | <b>No Meeting Scheduled</b>              |
| <b>August 11, 2021</b>   | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>September 8, 2021</b> | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>October 13, 2021</b>  | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>November 10, 2021</b> | <b>GoToWebinar</b><br>Meeting Time: 6 pm |
| <b>December 2021</b>     | <b>No Meeting Scheduled</b>              |

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| AMBAG Acronym Guide |  |
|---------------------|--|
| ABM                 | Activity Based Model                                   |
| ADA                 | Americans Disabilities Act                             |
| ALUC                | Airport Land Use Commission                            |
| AMBAG               | Association of Monterey Bay Area Governments           |
| ARRA                | American Reinvestment and Recovery Act                 |
| 3CE                 | Central Coast Community Energy                         |
| CAAA                | Clean Air Act Amendments of 1990 (Federal Legislation) |
| Caltrans            | California Department of Transportation                |
| CAFR                | Comprehensive Annual Financial Report                  |
| CalVans             | California Vanpool Authority                           |
| CARB                | California Air Resources Board                         |
| CCJDC               | Central Coast Joint Data Committee                     |
| CEQA                | California Environmental Quality Act                   |
| CHTS                | California Households Travel Survey                    |
| CMAQ                | Congestion Mitigation and Air Quality Improvement      |
| CPUC                | California Public Utilities Commission                 |
| CTC                 | California Transportation Commission                   |
| DEIR                | Draft Environmental Impact Report                      |
| DEM                 | Digital Elevation Model                                |
| DOF                 | Department of Finance (State of California)            |
| EAC                 | Energy Advisory Committee                              |
| EIR                 | Environmental Impact Report                            |
| FAST Act            | Fixing America's Surface Transportation Act            |
| FHWA                | Federal Highway Administration                         |
| FTA                 | Federal Transit Administration                         |
| FTIP                | Federal Transportation Improvement Program             |
| GHG                 | Greenhouse Gas Emissions                               |
| GIS                 | Geographic Information System                          |
| ICAP                | Indirect Cost Allocation Plan                          |
| ITS                 | Intelligent Transportation Systems                     |
| JPA                 | Joint Powers Agreement                                 |

|            |  |
|------------|--|
| LTA        | San Benito County Local Transportation Authority                                     |
| LTC        | Local Transportation Commission  |
| MAP-21     | Moving Ahead for Progress in the 21 <sup>st</sup> Century Act                        |
| MBARD      | Monterey Bay Air Resources District  |
| MOA        | Memorandum of Agreement  |
| MOU        | Memorandum of Understanding  |
| MPAD       | Monterey Peninsula Airport District  |
| MPO        | Metropolitan Planning Organization   |
| MST        | Monterey-Salinas Transit   |
| MTP        | Metropolitan Transportation Plan   |
| MTIP       | Metropolitan Transportation Improvement Program                                      |
| OWP        | Overall Work Program   |
| PG&E       | Pacific Gas & Electric Company   |
| PPP        | Public Participation Plan  |
| RAPS, Inc. | Regional Analysis & Planning Services, Inc.  |
| RFP        | Request for Proposal   |
| RHNA       | Regional Housing Needs Allocation  |
| RTDM       | Regional Travel Demand Model   |
| RTP        | Regional Transportation Plan   |
| RTPA       | Regional Transportation Planning Agency  |
| SAFETEA-LU | Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users |
| SB 375     | Senate Bill 375  |
| SBtCOG     | Council of San Benito County Governments   |
| SCCRTC     | Santa Cruz County Regional Transportation Commission                                 |
| SCMTD      | Santa Cruz Metropolitan Transit District   |
| SCS        | Sustainable Communities Strategy   |
| S RTP      | Short-Range Transit Plan   |
| STIP       | State Transportation Improvement Program   |
| TAMC       | Transportation Agency for Monterey County  |
| TAZ        | Traffic Analysis Zone  |
| USGS       | United States Geological Survey  |
| VMT        | Vehicle Miles Traveled   |
| VT         | Vehicle Trips  |