

AMBAG

Board of Directors Agenda

Association of Monterey Bay Area Governments

P.O. Box 2453, Seaside, California 93955-2453

Phone: (831) 883-3750

Fax: (831) 883-3755

Email: info@ambag.org



Meeting Via GoToWebinar

DATE: January 13, 2021

TIME: 6:00 PM

Please register for the AMBAG Board of Directors meeting at

<https://attendee.gotowebinar.com/register/624408667159592719>

The AMBAG Board of Directors The meeting will be conducted via GoToWebinar in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive. The AMBAG Board of Directors will participate in the meeting from individual remote locations. We apologize in advance for any technical difficulties.

Members of the public will need to attend the meeting remotely via GoToWebinar.

Persons who wish to address the AMBAG Board of Directors on an item to be considered at this meeting are asked to submit comments in writing at info@ambag.org by 5:00 PM, Tuesday, January 12, 2021. The subject line should read "Public Comment for the January 13, 2021 Board of Directors Meeting". The agency clerk will read up to 3 minutes of any public comment submitted.

To participate via GoToWebinar, please register for the January 13, 2021 AMBAG Board of Directors meeting using the following link: <https://attendee.gotowebinar.com/register/624408667159592719>

You will be provided dial-in information and instructions to join the meeting.

If you have any questions, please contact Ana Flores, Senior Executive Assistant at aflores@ambag.org or at 831-883-3750.

-
1. CALL TO ORDER
 2. ROLL CALL
 3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
(A maximum of three minutes on any subject not on the agenda)
 4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

5. PRESENTATION

A. Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2019-2020 Recommended Action: INFORMATION

- Diane Eidam, Retired Annuitant

Receive presentation from Autumn Rossi, CPA and Audit Partner with Hayashi & Wayland Accounting & Consulting, LLP on AMBAG's Draft CAFR for FY 2019-2020. (Page 5)

B. US 101 Business Plan Recommended Action: INFORMATION

- Kelly McClendon, Transportation Planning, Caltrans District 5

Receive a presentation from Kelly McClendon, Caltrans District 5 on the US 101 Business Plan and provide feedback to Caltrans staff. (Page 15)

6. COMMITTEE REPORTS

A. Executive/Finance Committee Recommended Action: INFORMATION

- President McShane

Receive oral report.

B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting Recommended Action: DIRECT

- President McShane

Receive a report on the December 11, 2020 SAC meeting. The next SAC meeting is scheduled on February 19, 2021.

7. EXECUTIVE DIRECTOR'S REPORT

Recommended Action: APPROVE

- Maura Twomey, Executive Director

A. 2021 Goals for the Executive Director

Approve the goals for the Executive Director. (Page 21)

8. **CONSENT AGENDA**

Recommended Action: APPROVE

Note: Actions listed for each item represents staff recommendation. The Board of Directors may, at its discretion, take any action on the items listed in the consent agenda.

A. Draft Minutes of the November 11, 2020 AMBAG Board of Directors Meeting

- Ana Flores, Senior Executive Assistant

Approve the draft minutes of the November 11, 2020 AMBAG Board of Directors meeting. (Page 23)

B. AMBAG Regional Clearinghouse Monthly Newsletter

- Miranda Taylor, Planner

Accept the clearinghouse monthly newsletter. (Page 29)

C. AMBAG Sustainability Program Update

- Amaury Berteaud, Special Projects Manager

Accept the AMBAG Sustainability Program update. (Page 35)

D. Draft Amendment No. 2 to the FY 2020-21 Monterey Bay Region Overall Work Program (OWP) and Budget

- Bhupendra Patel, Ph.D., Director of Modeling

Approve Draft Amendment No. 2 to the FY 2020-21 OWP and Budget. (Page 39)

E. Line of Credit Renewal and Extension

- Errol Osteraa, Director of Finance & Administration

Approve the request for renewal of \$100,000 line of credit and extend the maturity date of the loan. (Page 41)

F. Financial Update Report

- Errol Osteraa, Director of Finance & Administration

Accept the financial update report which provides an update on AMBAG's current financial position and accompanying financial statements. (Page 45)

9. **ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

10. PLANNING

A. 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy Update Recommended Action: INFORMATION

- Heather Adamson, Director of Planning

Receive an update on the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy. (Page 53)

11. ADJOURNMENT

REFERENCE ITEMS:

- A. 2021 Calendar of Meetings (Page 57)
- B. Acronym Guide (Page 59)

NEXT MEETING:

The 2021 AMBAG Board of Directors meeting locations are subject to change and may be held remotely in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directives.

Date: February 10, 2021

Location: GoToWebinar

Executive/Finance Committee Meeting: 5:00 PM

Board of Directors Meeting: 6:00 PM

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. If you have a request for disability-related modification or accommodation, including auxiliary aids or services, contact Ana Flores, AMBAG, 831-883-3750, or email aflores@ambag.org at least 48 hours prior to the meeting date.



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Diane Eidam, Retired Annuitant

SUBJECT: Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2019-2020

MEETING DATE: January 13, 2021

RECOMMENDATION:

Receive a presentation from Autumn Rossi, CPA and Audit Partner with Hayashi & Wayland Accounting & Consulting, LLP on AMBAG's Comprehensive Annual Financial Report (CAFR) for FY 2019-2020.

BACKGROUND/DISCUSSION:

Pursuant to AMBAG's by-laws, an independent audit firm performs an annual financial audit and an opinion is issued on AMBAG's financial position as of June 30 of each year. The Comprehensive Annual Financial Report (CAFR) is for the period ended June 30, 2020. AMBAG received an unmodified (clean) opinion.

The AMBAG CAFR (separately enclosed) is comprised of several sections:

- **Introductory** – this section includes a letter of transmittal, which is an executive summary introducing the financial statements along with other required information.
- **Financial Section and Basic Financial Statements** – these sections have the independent auditors' report from Hayashi and Wayland Accounting and Consulting, LLP; Management's Discussion and Analysis (MD&A), which is managements' overview of AMBAG's financial position; identification of any major issues and projections for the future; the actual financial statements and note disclosures.
- **Required Supplementary Information** – this section includes budgetary comparison schedules for the general fund and for each major fund that has a legally adopted annual budget. This section also includes additional schedules and reporting requirements for Governmental Accounting Standards Board (GASB) Statements No. 45, 68, and 82.

- **Supplementary Information** – this section contains Consolidated Planning Grant (CPG) financial information and schedules regarding direct, indirect, and unallowable costs under AMBAG's grant awards.
- **Statistical Section** – this section contains various unaudited demographic and financial information for the AMBAG region.
- **Single Audit Section** – this section is a requirement for agencies that have federal grants in excess of \$750,000 and includes the auditor's report on their findings and any questioned costs, as it relates to federal grant programs. There were no single audit findings.

FINANCIAL IMPACT:

Management's Discussion and Analysis section of the CAFR discloses management's perspective on the financial position of AMBAG and its nonprofit arm, Regional Analysis and Planning Services, Inc. (RAPS) for FY 2019-2020. AMBAG had a negative change in net position of \$201,273 due to a revaluation of the pension liability. RAPS had a positive change in net position of \$2,087. AMBAG's ending net position reflected a deficit of \$433,149, due to GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and GASB Statement No. 82, *Pension Issues-an amendment of GASB Statements No. 67, 68 and No. 73*.

Preparation of the CAFR was funded in part through grants from the Federal Highway Administration and Federal Transit Administration.

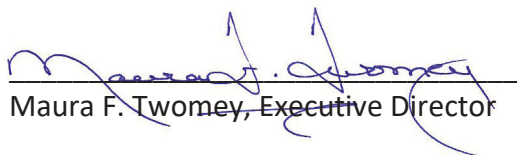
COORDINATION:

Autumn Rossi, CPA from Hayashi and Wayland Accounting and Consulting, LLP will provide an overview presentation of the Comprehensive Annual Financial Report for FY 2019-2020 at the January 13, 2021 Board of Directors meeting.

ATTACHMENTS:

1. Hayashi & Wayland Accounting & Consulting, LLP Letter to the AMBAG Board of Directors
2. Comprehensive Annual Financial Report (CAFR) for FY 2019-2020 (separately enclosed)

APPROVED BY:



Maura F. Twomey, Executive Director



HAYASHI | WAYLAND

Attachment 1

December 21, 2020

To the Board of Directors
Association of Monterey Bay Area Governments
Monterey, CA

We are pleased to present this report related to our audit of the financial statements and compliance of the Association of Monterey Bay Area Governments (AMBAG) as of and for the year ended June 30, 2020. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for AMBAG's financial and compliance reporting process.

Generally accepted auditing standards (AU-C 260, *The Auditor's Communication With Those Charged with Governance*) require the auditor to promote effective two-way communication between the auditor and those charged with governance. Consistent with this requirement, the following summarizes our responsibilities regarding the financial statement audit as well as observations arising from our audit that are, significant and relevant to your responsibility to oversee the financial reporting process.

Our Responsibilities With Regard to the Financial Statement Audit

Our responsibilities under auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States; the provisions of the Single Audit Act; OMB Uniform Guidance; and OMB's Compliance Supplement; has been described to you in our arrangement letter dated May 13, 2020. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities which are also described in that letter.

Overview of the Planned Scope and Timing of the Financial Statement Audit

We have issued a separate communication dated May 13, 2020 regarding the planned scope and timing of our audit and identified significant risks.

Accounting Policies and Practices

Preferability of Accounting Policies and Practices

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

Adoption of, or Change in, Accounting Policies

Management has the ultimate responsibility for the appropriateness of the accounting policies used by AMBAG. The policies adopted by AMBAG for the current fiscal year are as follows:

In November 2016, GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). AMBAG does not have any ARO's, therefore, this Statement has no effect on its financial statement



In April 2018, GASB issued Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*. AMBAG does not have any debt that applies, therefore, this Statement has no effect on its financial statements.

In May 2020, GASB issued Statement No. 95 *Postponement of the Effective Dates of Certain Authoritative Guidance*. The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later. The implementation of this statement had no impact on the accompanying financial statements.

Recently Issued Accounting Standards

The GASB has issued the following statements not yet implemented by AMBAG. AMBAG's management has not yet determined the effect these Statements will have on AMBAG's financial statements. However, AMBAG plans to implement the standards by the required dates:

In January 2017, GASB issued Statement No. 84, *Fiduciary Activities*. The requirements of this Statement are effective for financial statements starting with the fiscal year that ends June 30, 2021 (updated by GASB 95).

In June 2017, GASB issued Statement No. 87, *Leases*. The requirements of this Statement will take effect for financial statements with reporting periods starting with the fiscal year that ends June 30, 2022 (updated by GASB 95).

In June 2018, GASB issued Statement No. 89, *Accounting for Interest Cost incurred before the End of a Construction Period*. The requirements of this Statement are effective for reporting periods starting with the fiscal year that ends June 30, 2022 (updated by GASB 95).

In August 2018, GASB issued Statement No. 90 *Majority Equity Interests – An Amendment of GASB Statement No. 14 and No. 61*. The requirements of this Statement will take effect for reporting periods starting with the fiscal year that ends June 30, 2021 (updated by GASB 95).

In May 2019, GASB issued Statement No. 91 *Conduit Debt Obligations*. The requirements of this statement will take effect for reporting periods starting with the fiscal year that ends June 30, 2023 (updated by GASB 95).

In January 2020, GASB issued Statement No. 92 *Omnibus 2020*. The requirements of this statement are effective for reporting periods starting with the fiscal year that ends June 30, 2023 (updated by GASB 95).

In March 2020, GASB issued Statement No. 93 *Replacement of Interbank Offered Rates*. The requirements of this Statement are effective for reporting periods starting with the fiscal year that ends June 30, 2022 (updated by GASB 95).

In March 2020, GASB issued Statement No. 94 *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The requirements of this Statement are effective for reporting periods starting with fiscal year that ends June 30, 2023.



In May 2020, GASB issued Statement No. 96 *Subscription-Based Information Technology Arrangements*. The requirements of this Statement are effective for reporting periods starting with fiscal year that ends June 30, 2023.

Significant or Unusual Transactions

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Management Judgments and Accounting Estimates

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events, and certain assumptions about future events. You may wish to monitor throughout the year the process used to determine and record these accounting estimates. The significant accounting estimates reflected in AMBAG's June 30, 2020 financial statements include the cost of other post-employment benefits, and the pension cost and net pension liability.

Audit Adjustments

Audit adjustments, other than those clearly trivial, proposed by us and recorded by AMBAG are shown in the attached "Adjusting Journal Entries" and "Reclassification Journal Entries."

Uncorrected Misstatements

During the course of our audit, we accumulated an uncorrected misstatement that was determined by management to be immaterial, both individually and in the aggregate, at the opinion unit level to the financial position, results of operations, cash flows and related financial statement disclosures. Uncorrected misstatements are summarized on the attached "Unrecorded-Proposed Journal Entries."

Disagreements with Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit or significant disclosures to be included in the financial statements.

Consultations With Other Accountants

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Significant Issues Discussed with Management

No significant issues arising from the audit were discussed with or were the subject of correspondence with management.

Significant Difficulties Encountered in Performing the Audit

We did not encounter any significant difficulties in dealing with management during the audit.



Letter Communicating Significant Deficiencies and Material Weaknesses in Internal Control Over Financial Reporting

When significant deficiencies and material weaknesses are identified during our audit of the financial statements, we are required to communicate them to you in writing. For the year ended June 30, 2020 a letter was not required.

Significant Written Communications between Management and Our Firm

We have requested certain representations from management that are included in the management representation letter dated December 21, 2020.

Other Matters

We applied certain limited procedures to the statements noted under Required Supplementary Information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on Supplementary Information and the Schedule of Expenditures of Federal Awards, which accompany the financial statements, but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

This report is intended solely for the information and use of the Board of Directors and management and is not intended to be, and should not be, used by anyone other than these specified parties. It will be our pleasure to respond to any questions you have about this report. We appreciate the opportunity to continue to be of service to AMBAG.

Sincerely,

Hayashi Wayland, LLP

Attachments: Adjusting Journal Entries
Reclassification Journal Entries
Unrecorded-Proposed Journal Entries



Association of Monterey Bay Area Governments

AJE

Year End: June 30, 2020

Adjusting Journal Entries

Date: 7/1/2019 To 6/30/2020

Account No: AJE-01 To AJE-99

Number	Date	Name	Account No	Debit	Credit	Net Income (Loss)	Amount Chg
Net Income (Loss) Before Adjustments						5,026.00	
AJE-01	7/1/2019	Fund Balance	3900.2201.00 GF01	1.00			
AJE-01	7/1/2019	Other Charges	5800.1120.00 GF01		1.00		
To agree fund balance to prior year audited financials.				1.00	1.00	5,027.00	1.00
AJE-02	6/30/2020	Deferred Outflows - PERS Contri	1500.0000.00 GF01		272,964.00		
AJE-02	6/30/2020	Deferred Outflows - PERS Contri	1500.0000.00 GF01	293,550.00			
AJE-02	6/30/2020	Deferred Outflows - Actuarial	1510.0000.00 GF01		123,423.00		
AJE-02	6/30/2020	Deferred Outflows - Actuarial	1510.0000.00 GF01		12,002.00		
AJE-02	6/30/2020	Net Pension Liability	2200.0000.00 GF01	272,964.00			
AJE-02	6/30/2020	Net Pension Liability	2200.0000.00 GF01		413,347.00		
AJE-02	6/30/2020	Deferred Inflows - Actuarial	2600.0000.00 GF01	7,302.00			
AJE-02	6/30/2020	Deferred Inflows - Actuarial	2600.0000.00 GF01	12,002.00			
AJE-02	6/30/2020	Fringe	5200.0000.00 GF01		293,550.00		
AJE-02	6/30/2020	Pension Expense - GASB 68	5250.0000.00 GF01	529,468.00			
To record annual GASB 68 Activity.				1,115,286.00	1,115,286.00	(230,891.00)	(235,918.00)
AJE-03	6/30/2020	Deferred Outflows - Actuarial	1510.0000.00 GF01		44,610.00		
AJE-03	6/30/2020	Deferred Outflows - Actuarial	1510.0000.00 GF01	49,405.00			
AJE-03	6/30/2020	Deferred Outflows - Actuarial	1510.0000.00 GF01	55,497.00			
AJE-03	6/30/2020	Net OPEB Asset	1520.0000.00 GF01	44,610.00			
AJE-03	6/30/2020	Net OPEB Asset	1520.0000.00 GF01		22,999.00		
AJE-03	6/30/2020	Deferred Inflows - Actuarial	2600.0000.00 GF01		60,499.00		
AJE-03	6/30/2020	Deferred Inflows - Actuarial	2600.0000.00 GF01	8,214.00			
AJE-03	6/30/2020	Fringe Benefits	5200.9100.00 GF01		49,405.00		
AJE-03	6/30/2020	Fringe Benefits	5200.9100.00 GF01	19,787.00			
To record current year activity for GASB 75.				177,513.00	177,513.00	(201,273.00)	29,618.00
				1,292,800.00	1,292,800.00	(201,273.00)	(206,299.00)

Association of Monterey Bay Area Governments

Year End: June 30, 2020

Reclassification Journal Entries

Date: 7/1/2019 To 6/30/2020

RJE

Number	Date	Name	Account No	Debit	Credit	Net Income (Loss)
Net Income (Loss) Before Adjustments						(201,273.00)
RJE-01	6/30/2020	Due from RAPS	1110.0000.00 GF01	9,914.00		
RJE-01	6/30/2020	Accounts Receivable	1200.0000.00 GF01		9,914.00	
To reclassify related party AR.				9,914.00	9,914.00	(201,273.00)
RJE-02	6/30/2020	Allowance for Doubtful Accounts	1201.0000.00 GF01		38,702.00	
RJE-02	6/30/2020	Fund Balance	3900.2201.00 GF01	38,702.00		
To record PY JE to bring the allowance for doubtful accounts to \$55K, which was not recorded by AMBAG.				38,702.00	38,702.00	(201,273.00)
RJE-03	6/30/2020	Prepaid Expense	1300.0000.00 GF01	1,722.00		
RJE-03	6/30/2020	OPEB Liability	2143.0000.00 GF01		1,722.00	
To reclass prepayment to prepaids for reporting purposes. Entry does not need to be made by client.				1,722.00	1,722.00	(201,273.00)
				50,338.00	50,338.00	(201,273.00)

Association of Monterey Bay Area Governments

UJE

Year End: June 30, 2020
Unrecorded-Proposed Journal Entries
Date: 7/1/2019 To 6/30/2020

Number	Date	Name	Account No	Debit	Credit	Net Income (Loss)	Amount Chg
Net Income (Loss) Before Adjustments						(201,273.00)	
PJE-01	6/30/2020	Allowance for Doubtful Accounts	1201.0000.00 GF01		10,610.00		
PJE-01	6/30/2020	Fund Balance	3900.2201.00 GF01	10,610.00			
To increase allowance for doubtful accounts to \$65K - Total amount for the state mandate outstanding invoices				10,610.00	10,610.00	(201,273.00)	0.00
				10,610.00	10,610.00	(201,273.00)	0.00

**THIS PAGE
IS INTENTIONALLY
BLANK**



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Kelly McClendon, Transportation Planning, Caltrans District 5

SUBJECT: US 101 Business Plan

MEETING DATE: January 13, 2021

RECOMMENDATION:

Receive presentation on the US 101 Business Plan and provide feedback to Caltrans staff.

BACKGROUND/DISCUSSION:

Caltrans District 5 is creating the US 101 Business Plan in collaboration with the US 101 Central Coast Coalition. The US 101 Central Coast Coalition formed to raise awareness of the US 101 Corridor within the boundaries of Caltrans District 5 as a major economic asset to the state and nation and encourage investment on the corridor. The Central Coast Coalition members are SBCAG, SLOCOG, TAMC, SBCOG, SCCRTC, AMBAG, and Caltrans District 5.

A Business Plan provides the roadmap to achieving the corridor's goals. It identifies priority corridor needs and examines how well improvements will serve the corridor. It uses research from previous corridor plans. The US 101 Business Plan is not adding any new projects and only includes projects already identified. The plan also includes a financial plan which sets it apart from a traditional corridor plan. It will be stating the total funding needs of the US 101 corridor, as well as explore potential funding sources.

The US 101 Business Plan was initiated by an action item proposed by Central Coast Coalition members following the California Transportation Commission Town Hall Meeting in Gonzales. The US 101 Business Plan follows the model of the Central Valley's State Route 99 Business Plan, which received \$1 billion in bonds in 2006. The purpose of the US 101 Business Plan is to provide the data, strategy, and community support needed to secure financial investment in

the US 101 corridor. It provides a medium to communicate with policy makers, partners, and the public.

Link to Caltrans US 101 Business Plan Website:

<https://dot.ca.gov/caltrans-near-me/district-5/district-5-current-projects/us-101-business-plan>

FINANCIAL IMPACT:

N/A

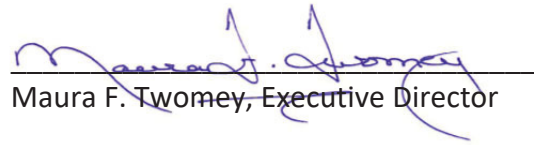
COORDINATION:

N/A

ATTACHMENT:

1. US 101 Business Plan Charter Signed
2. US 101 Business Plan Fact Sheet Flyer (separately enclosed)

APPROVED BY:



Maura F. Twomey, Executive Director



Attachment 1

US 101 Business Plan Charter

Background	The US 101 Central Coast Coalition (Coalition) formed to raise awareness of the US 101 Corridor within the boundaries of Caltrans District 5 as a major economic asset to the state and nation and encourage investment on the corridor.
Purpose	The purpose of the US 101 Business Plan is to provide the data, strategy, and community support needed to secure needed financial investment in the corridor.
Goal and Objectives	<p>The goal is to create a multi-modal investment strategy with mutual support of the Coalition.</p> <p>Objectives:</p> <ul style="list-style-type: none">• Build upon success of the Coalition and continue to raise the profile of the region at the state and national levels.• Inform statewide priorities for investment including, but not limited to the California Transportation Plan, the 2021 Interregional Transportation Strategic Plan, and the California Freight Mobility Plan.• State a business case for making investments in the US 101 corridor and be useful as a marketing tool.• Develop a financial plan that identifies total funding needs, gaps and potential funding sources.• Engage stakeholders, including the business community and major regional industries.• Identify improvement categories, performance criteria and priority projects.• Follow strategic direction established by Governor's Executive Order N-19-19, which requires "every aspect of state government redouble its efforts to reduce greenhouse gas emissions and mitigate the impacts of climate change while building a sustainable, inclusive economy."• Consider transportation issues and needs on key routes connecting to US 101.



US 101 Business Plan Charter

Timeframe	Completion Winter 2020
Roles and Responsibilities	Caltrans will lead the Business Plan efforts with full participation by the Central Coast Coalition members. Coalition members agree to participate in the collaborative planning stages.
Steering Committee	The Steering Committee is composed of the Coalition MPO/RTPA Executive Directors and the Caltrans District Director.
Document Approval	Endorsed by all Coalition member agencies.



US 101 Business Plan Charter

Approvals

MARJIE KIRN

Executive Director, Santa Barbara County Association of Governments

12/6/19
Date

PETER RODGERS

Executive Director, San Luis Obispo Council of Governments

12/6/19
Date

DEBBIE HALE

Executive Director, Transportation Agency for Monterey County

12/6/19
Date

MAURA TWOMEY

Executive Director, Association of Monterey Bay Area Governments

12.6.19
Date

MARY GILBERT

Executive Director, Council of San Benito County Governments

12/6/19
Date

GUY PRESTON

Executive Director, Santa Cruz County Regional Transportation Commission

12/10/19
Date

TIMOTHY M. GUBBINS

District Director, Caltrans District 5

12/6/19
Date

**THIS PAGE
IS INTENTIONALLY
BLANK**



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

SUBJECT: 2021 Goals for the Executive Director

MEETING DATE: January 13, 2021

RECOMMENDATION:

Approve the Goals for the Executive Director.

BACKGROUND/DISCUSSION:

At the October 14, 2020 meeting, the AMBAG Board directed the Executive Director, Maura F. Twomey, to develop goals for the Executive Director for the 2021 year. The Executive Director has developed the following goals and related completion dates for the 2017 year:

- Release the Draft 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy and its Draft Environmental Impact Report for public comment – December 2021
- Update and revise AMBAG's Employee Handbook and Personnel Policies – December 2021
- Maintain and enhance relationship with Regional, State and Federal partners – Ongoing
- Continued financial stability for the agency - Ongoing

ALTERNATIVES:

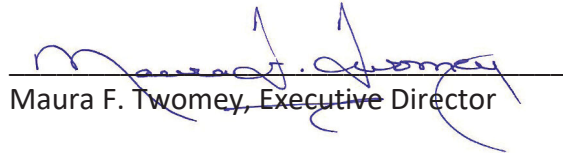
N/A

FINANCIAL IMPACT:

N/A

COORDINATION:

The Executive Director coordinated the preparation of the goals and accomplishments with the Board President, Steve McShane.

APPROVED BY:

Maura F. Twomey, Executive Director

DRAFT
MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS

November 18, 2020

1. CALL TO ORDER

The Board of Directors of the Association of Monterey Bay Area Governments, President, Steve McShane presiding, convened at 6:00 p.m. Wednesday, November 18, 2020 via GoToWebinar.

2. ROLL CALL

<u>AMBAG Board of Directors</u>			
PRESENT:			
Agency	Representative	Agency	Representative
Capitola	Kristen Petersen	Watsonville	Felipe Hernandez
Carmel-by-the-Sea	Bobby Richards	County of Monterey	John Phillips
Del Rey Oaks	Louise Goetzelt	County of Santa Cruz	Greg Caput
Gonzales	Scott Funk	County of Santa Cruz	Bruce McPherson
Greenfield	Lance Walker	County of San Benito	Anthony Botelho
Hollister	Carol Lenoir	County of San Benito	Mark Medina
King City	Carlos Victoria		
Marina	Lisa Berkley		
Monterey	Ed Smith	<u>Ex-Officio Members:</u>	
Salinas	Steve McShane	Caltrans, District 5	Scott Eades
San Juan Bautista	John Freeman	MBARD	Richard Stedman
Sand City	Mary Ann Carbone	MPAD	Michael LaPier
Santa Cruz	Renee Golder	SBtCOG	Mary Gilbert
Seaside	Jon Wizard	SC METRO	John Urgo
		TAMC	Debbie Hale
ABSENT:			
Pacific Grove	Jenny McAdams	<u>Ex-Officio Members:</u>	
Scotts Valley	Derek Timm	CCCE	JR Killigrew
Soledad	Marisela Lara	MST	Lisa Rheinheimer
County of Monterey	Mary Adams	SCCRTC	Guy Preston

Others Present: Beth Jarosz, PRB Consultant; John Baker, CPUC; Diane Eidam, Retired Annuitant; Heather Adamson, Director of Planning; Amaury Berteaud, Special Projects Manager; Bhupendra Patel, Director of Modeling; Sasha Tepedelenova, Associate Planner; Bobbie Grant, Office Assistant; Will Condon, Planner; Gina Schmidt, GIS Coordinator; Maura Twomey, Executive Director; and Ana Flores, Senior Executive Assistant.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

There were no written comments or oral comments from the public.

4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

Director Caput reported that Governor Newsom is considering a new shelter in place order for counties currently in the purple tier. This will make it difficult on small business.

5. ELECTION OF 2021 AMBAG OFFICERS

Director Smith reported that due to the pandemic, the Committee recommends that the Slate of officers remain the same through 2021. The Committee nominated Director McShane as President, Director Petersen and 1st Vice President, and Director Walker as 2nd Vice President.

Motion made by Director McPherson, seconded by Director Hernandez to elect Steve McShane as President, Kristen Petersen as 1st Vice President and Lance Walker as 2nd Vice President. The motion passed unanimously.

6. COMMITTEE REPORTS

A. Executive/Finance Committee

President McShane reported that the Executive/Finance Committee approved the consent agenda that included 1) the minutes of the September 9, 2020 meeting; 2) list of warrants as of September 30, 2020; and 3) accounts receivable as of September 30, 2020. The Executive/Finance Committee also received the financial update report from Maura Twomey, Executive Director.

B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC)

President McShane announced that Paul Michel is leaving his position as Superintendent of the MBNMS. President McShane reported that the SAC received presentations on developing best practices for unmanned aerial vehicles uses in the MBNMS.

7. EXECUTIVE DIRECTOR'S REPORT

Maura Twomey, Executive Director reported the Central Coast Housing Working Group will meet on November 20, 2020. The CCHWG will be reviewing the Best Practices Tool Kit.

8. CONSENT AGENDA

A. Draft Minutes of the October 14, 2020 AMBAG Board of Directors Meeting

The draft minutes of the October 14, 2020 AMBAG Board of Directors meeting were approved.

B. AMBAG Regional Clearinghouse Monthly Newsletter

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

C. AMBAG Sustainability Program Update

The AMBAG Sustainability Program Update was accepted.

D. Draft 2021 Calendar of Meetings

The Draft 2021 Calendar of Meetings was approved.

E. Financial Update Report

The financial update report was accepted.

Motion made by Director Phillips, seconded by Director Hernandez to approve the consent agenda. The motion passed unanimously.

9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

10. PLANNING

A. Conduct a Public Hearing for the Draft Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2020-21 to 2023-24

A public hearing for the Draft MTIP: FFY 2020-21 to 2023-24 was conducted. No comments were received.

B. Final 2022 Regional Growth Forecast

Heather Adamson, Director of Planning gave a report on the Final 2022 Regional Growth Forecast (RGF). Ms. Adamson reported that in the 2022 RGF shows slowing growth in the AMBAG region.

The RGF is the forecast for the tri-county area and forecasts population, housing and employment. The base year is 2015 but use some data through 2019 and 2020. The horizon year is 2045 and is the basis for planning for growth in the Metropolitan Transportation Plan/Sustainable Communities Strategies (MTP/SCS), transportation project level analysis, corridor studies, and economic analysis. The forecast numbers are input for the Regional Travel Demand Model which forecasts travel patterns. The purpose of the RGF is to show what is likely to occur for transportation planning purposes. General Plans often look at the full potential of build out in order to address potential environmental impacts. The Regional forecast is being developed on a different time line than General Plans. Due to different goals and different timelines the numbers will not match exactly with any given General Plan. Ms. Adamson reported that the final 2022 RGF is lower than the prior forecast reflecting recent changes in demographic trends and from implications from COVID-19. The implications of the pandemic are 1) birth rates were already at historic lows and the pandemic has likely reduced them further; 2) life expectancy was already stalled and the coronavirus has increased

mortality; 3) migration was already stalled and the coronavirus has virtually halted international migration; and 4) job growth was robust but has fallen sharply in 2020. There are losses across all sectors due to the pandemic and there are still many unknowns. Ms. Adamson reported that in the 2022 RGF for the AMBAG region, employment is expected to grow at a rate slightly lower than the rate predicted in the 2018 RGF. Population is also expected to grow more slowly. The subregional forecast numbers were reviewed with all jurisdictions and their feedback was incorporated into the final draft subregional forecast. Staff conducted more than 80 one-on-one meetings to date with local jurisdictions and was discussed at Planning Director Forums. The next steps are 1) AMBAG modeling staff will work with local jurisdictions staff to use the forecast data to update the traffic analysis zones (TAZs) in the regional travel demand model and 2) continue development of the 2045 MTP/SCS. Brief discussion followed.

Director Botelho thanked staff for helping in reevaluating the housing numbers in San Benito County.

Director Freeman thanked Maura Twomey, Heather Adamson, and Mary Gilbert for meeting with San Benito County, listening, and adjusting the housing numbers.

Director Medina thanked staff for their help guiding them through the process and meeting with the San Benito County.

Motion made by Director Caput, seconded by Director Smith to approve the Final 2022 Regional Growth Forecast. The motion passed unanimously.

11. ADJOURNMENT

The Board of Directors meeting adjourned at 7:05 PM

Steve McShane, President

Maura F. Twomey, Executive Director

DRAFT
AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD
BOARD MEETING DATE: November 18, 2020

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)					
MEMBER	AMBAG REP	Attendance	Item# 5.A	Item# 8	Item# 10.B
Capitola	Kristen Petersen	X	X	X	X
Carmel-by-the-Sea	Bobby Richards	X	X	X	X
Del Rey Oaks	Louise Goetzelt	X	X	X	X
Gonzales	Scott Funk	X	X	X	X
Greenfield	Lance Walker	X	X	X	X
Hollister	Carol Lenoir	X	X	X	X
King City	Carlos Victoria	X	X	X	X
Marina	Lisa Berkley	X	X	X	X
Monterey	Ed Smith	X	X	X	X
Pacific Grove	Jenny McAdams	AB	N/A	N/A	N/A
Salinas	Steve McShane	X	X	X	X
San Juan Bautista	John Freeman	X	X	X	X
Sand City	Mary Ann Carbone	X	X	X	X
Santa Cruz	Renee Golder	X	X	X	N/A
Scotts Valley	Derek Timm	AB	N/A	N/A	N/A
Seaside	Jon Wizard	X	X	X	X
Soledad	Marisela Lara	AB	N/A	N/A	N/A
Watsonville	Felipe Hernandez	X	X	X	X
County-Monterey	Mary Adams	AB	N/A	N/A	N/A
County-Monterey	John Phillips	X	X	X	X
County-Santa Cruz	Bruce McPherson	X	X	X	X
County-Santa Cruz	Greg Caput	X	X	X	X
County-San Benito	Anthony Botelho	X	X	X	X
County-San Benito	Mark Medina	X	X	X	X

(* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)

**THIS PAGE
IS INTENTIONALLY
BLANK**



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Miranda Taylor, Planner

SUBJECT: AMBAG Regional Clearinghouse Monthly Newsletter

MEETING DATE: January 13, 2021

RECOMMENDATION:

It is recommended that the Board of Directors accept the November-December 2020 Clearinghouse monthly newsletter.

BACKGROUND/DISCUSSION:

Since March 12, 1984, under adopted State Clearinghouse Procedures, the Association of Monterey Bay Area Governments (AMBAG) was designated the regional agency responsible for clearinghouse operations in Monterey, San Benito and Santa Cruz Counties. These procedures implement Presidential Executive Order 12372 as interpreted by the "State of California Procedures for Intergovernmental Review of Federal Financial Assistance and Direct Development Activities." They also implement the California Environmental Quality Act of 1970 as interpreted by CEQA Guidelines.

The purpose of the Clearinghouse is to provide all interested parties within the Counties of Monterey, San Benito and Santa Cruz notification of projects for federal financial assistance, direct federal development activities, local plans and development projects and state plans that are proposed within the region. These areawide procedures are intended to be coordinated with procedures adopted by the State of California.

FINANCIAL IMPACT:

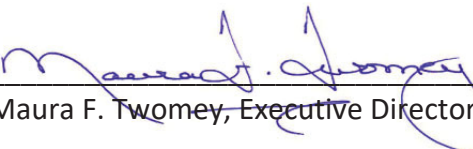
There is no direct financial impact. Staff time for monitoring clearinghouse activities is incorporated into the current AMBAG Overall Work Program and budget.

COORDINATION:

Notices for the Clearinghouse are sent by lead agencies to AMBAG. Interested parties are sent email notifications twice a month with the newsletter attached.

ATTACHMENT:

1. Monthly Newsletter - Clearinghouse items November 1 – December 15, 2020.

APPROVED BY:

Maura F. Twomey, Executive Director

Attachment 1

AMBAG REGIONAL CLEARINGHOUSE

The AMBAG Board of Directors will review these items on 1/13/2021

Association of Monterey Bay Area Governments P.O. Box 2453, Seaside, CA 93955 / 831.883.3750

ENVIRONMENTAL DOCUMENTS

20201204 – Heald College Salinas Major Telecommunication Facility
City of Salinas Thomas Wiles 831-758-7206
Notice of Intent (NOI) Mitigated Negative Declaration (MND)
Sequoia Deployment Services, representing Verizon Wireless is proposing to construct and operate a Major Telecommunications Facility consisting of a 60-foot high stealth Monopine with nine (9) six-foot antennas, nine (9) Radio Remote Units (RRU's), and support equipment, including a backup generator located within a 20-foot by 20-foot lease area enclosed by an eight-foot high CMU block wall located at an existing shopping center located at 17 Navajo Drive in the Commercial Retail (CR) Zoning District. Environmental impacts of this project have been analyzed in accordance with the California Environmental Quality Act (CEQA) and a Mitigated Negative Declaration (MND) has been prepared for the project. Based on the environmental document, the project will not have a significant effect on the environment.
Project is located in Monterey County Parcel: 261292016000
Public hearing information: https://zoom.us/j/92914039226 1/6/2021@ 3:30 pm.
Public review period ends: Monday, January 4, 2021

PUBLIC HEARINGS:

20201201 – State Route 1 State Park to Bay/Porter Auxiliary Lane Project in Santa Cruz County
Caltrans, District 5 – San Luis Obispo Lara Bertaina 805-542-4610
Notice of Availability Draft Environmental Impact Report* (DEIR)
Caltrans, in association with the Santa Cruz County Regional Transportation Commission, proposes improvements along State Route 1 in the City of Capitola and Santa Cruz County. Proposed improvements include the construction of auxiliary lanes, implementation of bus-on-shoulder operations, replacement of the Capitola Avenue overcrossing in the City of Capitola, construction of a pedestrian and bicycle overcrossing at Mar Vista Drive, and the installation of sound walls.
The project is located in Santa Cruz County Parcel: Various
Public Hearing Information: http://bitly.com/Highway1-SC 12/8/2020 @ 5:00 pm.
Public review period ends: Monday, January 11, 2021

20201102 – City of Salinas Central Area Specific Plan (CASP)
City of Salinas Jill Miller 831-758-7206
Notice of Public Hearing Final Environmental Impact Report
The Project area consists of approximately 760 acres of land located in the North of Boronda Future Growth Area, bound by Natividad Road on the west, East Boronda Road (also referred to as "Boronda Road") on the south, Old Stage Road and the future extension of Constitution Boulevard on the east, and the future extension of Russell Road on the north. The applications would authorize a maximum of 3,911 dwelling units, up to approximately 489,700 square feet of mixed-use commercial uses, up to three schools, seventeen parks, and other supporting uses. The Project site is currently zoned New Urbanism Interim (NI) with a Specific Plan Overlay District.
The project is located in Monterey County Parcel: Many
Public Hearing Information: https://us02web.zoom.us/j/86480294527 11/17/2020 @ 4:00 pm.
Public review period ends: Tuesday, August 11, 2020

20201203 – American Tin Cannery Hotel and Commercial Project
City of Pacific Grove Rob Mullane 831-648-3119
Notice of Public Hearing Environmental Impact Report (EIR)
To allow the demolition and partial demolition of existing commercial buildings, removal of on-site trees, and the redevelopment of the site for a 225-room hotel with associated hotel amenities, 16,202 square feet of retail commercial uses, and on-site valet parking for 304 cars with a total resultant gross floor area of 383,705 square feet.
The project is located in Monterey County Parcel: 006231001000
Public Hearing Information: https://us02web.zoom.us/j/89814828461 12/15/2020 @ 3:00 pm.
Public review period ends: Monday, September 28, 2020

20201202 – Pacific Grove California Coastal Trail Armoring
California Coastal Commission Alexandra McCoy 831-427-4865
Notice of Public Hearing Other
CDP 3-17-0335 was approved by the Coastal Commission on July 12, 2017 and provided for the reconstruction of a 31-foot-long by 5-foot-tall section of an existing 150-foot-long seawall and installation of additional public access improvements along the coastal bluff adjacent to the Pacific Grove Recreational Trail, which is a component of the California Coastal Trail, across from 701 Ocean View Boulevard and downcoast of Lovers Point Park in the City of Pacific Grove, Monterey County. CDP 3-17-0335 would be amended to continue to authorize the previously approved and constructed seawall section beyond the initial three-year term granted by Special Condition 1. The Commission's reference number for this proposed amendment is 3-17-0335-A1.
The project is located in Monterey County Parcel: N/A
Public Hearing Information: Zoom 12/11/2020 @ 9:00 am.
Public review period ends: Friday, December 4, 2020

More detailed information on these projects is available by calling the contact person for each project or through AMBAG at (831) 883-3750. Comments will be considered by the AMBAG Board of Directors in its review. All comments will be forwarded to the applicants for response and inclusion in the project application. If substantial coordination or conflict issues arise, the Clearinghouse can arrange meetings between concerned agencies and applicants.

**THIS PAGE
IS INTENTIONALLY
BLANK**



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Amaury Berteaud, Special Projects Manager

SUBJECT: AMBAG Sustainability Program Update

MEETING DATE: January 13, 2021

RECOMMENDATION:

It is recommended the Board of Directors accept this report.

BACKGROUND/ DISCUSSION:

Sustainability Program History

The AMBAG Sustainability Program first emerged with the creation of the Energy Watch program in 2006. The Energy Watch program was designed to serve the energy efficiency needs of the AMBAG region as well as to help foster a commitment to sustainability in every AMBAG jurisdiction. The AMBAG Energy Watch Program was awarded funding by the California Public Utilities Commission, (CPUC), during seven funding cycles; the 2006-08 cycle, the 2009 cycle, the 2010-12 cycle, the 2013-14 cycle, the 2015 cycle, the 2016-18 cycle and most recently, the 2019-2020 cycle.

The program elements funded by the AMBAG Energy Watch program materialized out of a collaborative working process with the AMBAG Energy Advisory Committee. This committee included staff from all AMBAG member jurisdictions, business interest groups, non-profit organizations, community groups, PG&E representatives, and AMBAG staff. The program elements were developed to support the specific energy efficiency needs of jurisdictions in two main areas; serving jurisdictional businesses, schools, and non-profits and in directly supporting the jurisdiction's own energy efficiency sustainability efforts. As such, the Energy Watch program played a major role in completing jurisdiction-level greenhouse gas inventories and providing baseline data to assist with development of energy and climate action plans for the region's jurisdictions.

During this fiscal year, AMBAG staff will focus the sustainability program on developing the climate and sustainability elements of the Sustainable Communities Strategy and on providing

Planning Excellence!

continuing support to jurisdictions in order to assist in the completion of both Climate Action and Climate Adaptation Plans and other climate sustainability initiatives.

AMBAG Sustainability Program Elements

School Districts

The State of California, over five years, has been releasing funding through the Proposition 39: California Clean Energy Jobs Act to help schools implement energy efficiency and conservation. To receive this funding, the school districts must comply with the Proposition 39: California Clean Energy Jobs Act – 2013 Program Implementation Guidelines. These guidelines include requirements such as completing energy benchmarks of school facilities, identifying potential energy projects, creating efficiency metrics related to the projects, submitting a funding application to the California Energy Commission called an Energy Expenditure Plan, completing annual reports, and submitting a final project completion report. On May 13th, 2020, the California Energy Commission extended the Proposition 39 program by one year as a result of the ongoing COVID-19 pandemic. The deadline to complete projects was extended to June 30th, 2021, and the deadline to complete the final project completion reports was extended to June 30th, 2022.

These past two months AMBAG staff worked with three school districts to submit amendments for their Proposition 39 Energy Expenditure Plans. As per the California Energy Commission guidelines school districts and charter schools have to amend their plans when the costs or scope of projects change by more than fifteen percent. Because the proposition 39 program is entering its final years, school districts only have until June 30th 2021 to complete amendments. AMBAG staff is working with all of our school districts partners to ensure every school district which needs to complete an amendment is able to do so before the June 30th deadline.

Greenhouse Gas Inventories and Climate Action Planning

AMBAG staff works to complete Greenhouse Gas (GHG) Inventories for all AMBAG Jurisdictions. Staff completed Community-wide GHG Inventories for all jurisdictions in 2005, 2009, 2010 and 2015 as well as a baseline Municipal GHG Inventories for all AMBAG jurisdictions in 2005. AMBAG staff has also been able to use the inventories to create a regional roll-up inventory and assist jurisdictions with climate action planning activities.

As part of an MOU with AMBAG, Central Coast Community Energy (formerly Monterey Bay Community Power) has allocated funding for AMBAG to develop 2018, 2019, and 2020 Community-wide GHG Inventories for all of its member jurisdictions over the next three years. This will allow AMBAG to continue providing GHG inventories to our jurisdictions and enable continued climate action on the central coast.

As Part of an MOU with the San Luis Obispo Air Pollution Control District (SLOAPCD) and the San Luis Obispo Council of Governments (SLOCOG), SLOAPCD and SLOCOG have allocated

funding for AMBAG to prepare 2018 Community-wide GHG Inventories for the cities of Arroyo Grande, Atascadero, Grover Beach, Paso Robles and the County of San Luis Obispo.

These past two months AMBAG finalized the inventory reports for the San Luis Obispo County inventories and completed the creation of the inventories for AMBAG jurisdiction. Staff also created draft inventory reports for all AMBAG jurisdictions.

ALTERNATIVES:

There are no alternatives to discuss as this is an informational report.

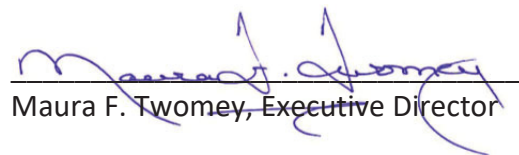
FINANCIAL IMPACT:

The budget is fully funded under the 2019 Energy Watch contract with PG&E, the AMBAG MBCP MOU, the AMBAG, SLOAPCD and SLOCOG MOU, a technical services agreement with the County of Santa Barbara and SB1 Planning Funds. All funding is programmed in the FY 2020-21 Overall Work Program and Budget.

COORDINATION:

AMBAG staff is coordinating with the Pacific Gas & Electric Company, MBCP, SLOAPCD, SLOCOG as well as local jurisdictions and local community stakeholders.

APPROVED BY:



Maura F. Twomey, Executive Director

**THIS PAGE
IS INTENTIONALLY
BLANK**



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Bhupendra Patel, Ph.D., Director of Modeling

SUBJECT: Draft Amendment No. 2 to the FY 2020-21 Monterey Bay Region Overall Work Program (OWP) and Budget

MEETING DATE: January 13, 2021

RECOMMENDATION:

Approve Draft Amendment No. 2 to the FY 2020-21 OWP and Budget.

BACKGROUND/ DISCUSSION:

The Fixing America's Surface Transportation (FAST) Act calls for the development of the Overall Work Program (OWP) and Budget by the federally designated Metropolitan Planning Organization (MPO). The Association of Monterey Bay Area Governments (AMBAG), as the federally designated MPO for the tri-county (Monterey, San Benito and Santa Cruz Counties) Monterey Bay Region, annually develops and maintains the OWP and Budget.

The FY 2020-21 OWP and Budget was developed in consultation and coordination with the region's Regional Transportation Planning Agencies (RTPA), transit operators, Caltrans, Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). It includes transportation and air quality related planning activities proposed for the Monterey Bay Region for the fiscal year July 1, 2020 to June 30, 2021.

The FY 2020-21 OWP and Budget was approved by the AMBAG Board of Directors at their May 13, 2020 meeting and was jointly approved by FHWA and FTA on June 23, 2020.

The OWP and Budget is subject to periodic adjustments resulting from changes in activities as well as revisions in revenues and expenditures during the fiscal year. The proposed Draft Amendment No. 2 to the FY 2020-21 OWP and Budget accounts for the following changes:

- Due to a change in the federal administrative agency and per direction from Caltrans Office of Regional and Interregional Planning, all federal carryover funds (FHWA PL and FTA 5303) are programmed to preserve funding. The proposed amendment makes appropriate line item/budget changes to WEs 231, 251, and 622.
- Adds WE 332, Central California Energy Watch technical services – AMBAG is a consultant to the San Joaquin Valley Clean Energy Organization (SJVCEO), conducting outreach and implementing projects as part of the Central California Energy Watch (CCEW) Program in Monterey County.
- Makes appropriate Budget/line item changes to WEs 320 and 331.

For your ready reference, the Draft Amendment No. 2 to FY 2020-21 OWP and Budget is separately enclosed with the agenda (Attachment 1).

ALTERNATIVES:

None.

FINANCIAL IMPACT:

Staff time to carry out OWP and Budget activities is funded through FHWA PL, FTA 5303, other State and local funds as programmed in the approved FY 2020-21 OWP and Budget.

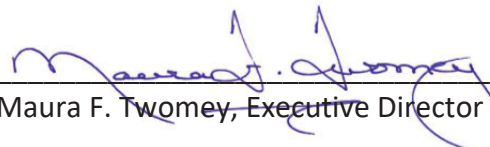
COORDINATION:

Preparation of Draft Amendment No. 2 to the FY 2020-21 OWP and Budget has been coordinated with transit operators, San Benito Council of Governments, Transportation Agency for Monterey County, Santa Cruz Regional Transportation Commission, California Department of Transportation (Caltrans), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA).

ATTACHMENT:

1. Draft Amendment No. 2 to the FY 2020-21 AMBAG OWP and Budget (separately enclosed)

APPROVED BY:


Maura F. Twomey, Executive Director



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Errol Osteraa, Director of Finance and Administration

SUBJECT: Line of Credit Renewal and Extension

MEETING DATE: January 13, 2021

RECOMMENDATION:

Staff recommends that the Board of Directors approve the following actions:

1. Adopt Borrowing Resolution 2021-1 (Attachment 1) renewing AMBAG's line of credit in the amount of \$100,000 and extending the maturity date of the loan one year.
2. Authorize AMBAG staff and the Board President to execute line of credit documents to release funds for borrowing.

BACKGROUND/DISCUSSION:

AMBAG is primarily funded through federal, state and local grants paid on a reimbursement basis. As reimbursement is sometimes delayed, AMBAG maintains a line of credit to address short-term cash flow needs. The currently approved line of credit through Mechanics Bank (formerly Rabobank) is \$100,000.

On January 8, 2020, the AMBAG Board of Directors approved Borrowing Resolution 2020-1, which renewed AMBAG's \$100,000 line of credit and extended the loan maturity date through February 13, 2021.

The financial institution has requested that the Board of Directors adopt Borrowing Resolution 2021-1 (Attachment 1) renewing the \$100,000 line of credit and extending the maturity date by one year to satisfy its legal requirements. This is an annual requirement.

FINANCIAL IMPACT:

There is an initial processing fee of approximately \$500 to continue the line of credit. Borrowings under the line of credit bear interest at the Wall Street Journal Prime rate, plus a margin of 5.25 percent, but are subject to an interest rate floor of 4.00 percent. The interest rate at December 8, 2020 was 8.5 percent. The line of credit is secured by Uniform Commercial Code (UCC) collateral.

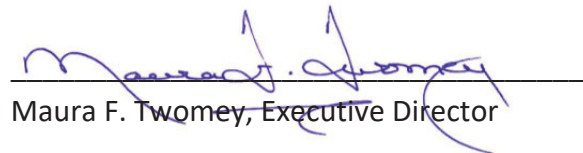
AMBAG last accessed its line of credit on March 4, 2013 as a result of delayed payments from Caltrans and Pacific Gas and Electric (PG&E). The line of credit was paid in full on March 21, 2013.

COORDINATION:

Staff has coordinated with Mechanics Bank in an effort to renew and extend AMBAG's line of credit.

ATTACHMENT:

1. Borrowing Resolution 2021-1

APPROVED BY:

Maura F. Twomey, Executive Director

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS TO AUTHORIZE BORROWING ON
A LINE OF CREDIT**

WHEREAS, the Association of Monterey Bay Area Governments (“AMBAG”) is an association of cities and counties in the Monterey Bay Region formed under California Government Code Sections 6500, et. seq.; and

WHEREAS, AMBAG previously obtained a loan in the original principal amount of \$100,000.00 (the “Loan”) from Mechanics Bank (formerly Rabobank, N.A.) (the “Bank”) pursuant to that certain Credit Agreement dated January 20, 2015 (as amended from time to time, the “Loan Agreement”), and evidenced by that certain Promissory Note dated January 20, 2015, executed by AMBAG in favor of the Bank.; and

WHEREAS, AMBAG desires to renew the Loan in the principal amount of \$100,000.00 and extend the maturity date of the Loan.

RESOLVED that AMBAG is authorized, from time to time, acting by and through the Authorized Officers set forth below, to obtain from the Bank such credit facilities or financial accommodations, including amendments to the existing Loan Agreement (the “Credit Facilities”) as the Authorized Officers in their discretion deem appropriate to meet AMBAG’s business needs, up to an aggregate principal amount not to exceed the amount of the Loan. The actions approved by this resolution include but are not limited to:

1. the borrowing of money from the Bank;

RESOLVED FURTHER, that any two (2) of the following:

- a. Maura Twomey as Executive Director
- b. Steve McShane as President
- c. Bhupendra Patel as Authorized Signer
- d. Heather Adamson as Authorized Signer

of AMBAG, shall be the “Authorized Officers” authorized to act on behalf of and bind AMBAG.

RESOLVED FURTHER, that the Authorized Officers are authorized, in the name of AMBAG to:

- a. execute and deliver to the Bank, or any affiliate thereof, as applicable, instruments, documents and agreements, including such recitals, covenants, and other provisions as the Bank, or any affiliate thereof, may require and the Authorized Officers may approve, necessary or required by Bank to evidence any of the Credit Facilities;
- b. endorse, assign and deliver to the Bank, any and all notes, acceptances, drafts, receivables and other evidences of indebtedness discounted with or sold to the Bank; and
- c. execute renewals, amendments or extensions of any of the foregoing.

RESOLVED FURTHER, that any and all acts previously taken by any Authorized Officer in furtherance of or consistent with the actions authorized under these resolutions are hereby ratified.

RESOLVED FURTHER, that the Bank, or any affiliate thereof, are authorized to act upon the foregoing resolutions until written notice of revocation is received by Bank at 915 Highland Pointe Drive, Suite 350, Roseville, CA 95678, and that AMBAG hereby granted shall apply with equal force and effect to the successors in office of the Authorized Officers.

RESOLVED FURTHER, that this Resolution is being presented to Bank in addition to any other resolutions that have been presented on behalf of AMBAG prior to the date set for the below.

RESOLVED FURTHER, that the amount approved in this Resolution is in addition to any amounts previously approved by any prior resolution.

PASSED AND ADOPTED this 13th day of January, 2021.

Steve McShane, President

Maura F. Twomey, Executive Director



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Errol Osteraa, Director of Finance and Administration

SUBJECT: Financial Update Report

MEETING DATE: January 13, 2021

RECOMMENDATION:

Staff recommends that the Board of Directors accept the Financial Update Report.

BACKGROUND/ DISCUSSION:

The enclosed financial reports are for the 2020-2021 Fiscal Year (FY) and are presented as a consent item. The attached reports contain the cumulative effect of operations through October 31, 2020 as well as a budget-to-actual comparison. Amounts in the Financial Update Report are unaudited.

FINANCIAL IMPACT:

The Balance Sheet for October 31, 2020 reflects a cash balance of \$4,708,900.74. The accounts and contractors receivable balance is \$464,652.02, while the current liabilities balance is \$275,705.50. AMBAG has sufficient current assets on hand to pay all known current obligations.

Due to the implementation of Governmental Accounting Standards Board (GASB) Statement No. 68 in FY 2014-2015 and a restatement to Net Position for GASB Statement No. 82, AMBAG has a deficit Net Position in the amount of \$145,201.00. Although AMBAG's Balance Sheet as of October 31, 2020 reflects a deficit Net Position, AMBAG's Profit and Loss Statement reflects an excess of revenue over expense of \$55,785.58. As we make efforts to pay the outstanding pension liability, AMBAG's Net Position will continue to improve.

The following table highlights key Budget to Actual financial data:

Budget to Actual Financial Highlights
For Period July 1, 2020 through October 31, 2020

Expenditures	Budget Through October 2020	Actual Through October 2020	Difference
Salaries & Fringe Benefits	\$ 797,688.00	\$ 734,115.67	\$ 63,572.33
Professional Services	\$ 2,619,155.00	\$ 242,884.43	\$ 2,376,270.57
Lease/Rentals	\$ 30,333.00	\$ 26,229.65	\$ 4,103.35
Communications	\$ 8,267.00	\$ 5,124.93	\$ 3,142.07
Supplies	\$ 39,033.00	\$ 11,295.98	\$ 27,737.02
Printing	\$ 3,350.00	\$ 871.65	\$ 2,478.35
Travel	\$ 25,500.00	\$ 197.92	\$ 25,302.08
Other Charges	\$ 104,075.00	\$ 104,299.88	\$ (224.88)
Total	\$ 3,627,401.00	\$ 1,125,020.11	\$ 2,502,380.89
Revenue			
Federal/State/Local Revenue	\$ 3,627,401.00	\$ 1,180,805.69	\$ 2,446,595.31

Revenues/Expenses (Budget to Actual Comparison):

The budget reflects a linear programming of funds while actual work is contingent on various factors. Therefore, during the fiscal year there will be fluctuations from budget-to-actual.

Professional Services are under budget primarily due to the timing of work on projects performed by contractors. Work is progressing on the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). This work is not performed in a linear fashion while the budget reflects linear programming. In addition, the Regional Early Action Planning Housing Program (REAP) provides \$7,931,311 in funding of which a large portion will pass through to partner agencies. It is in its early stages.

Since AMBAG funding is primarily on a reimbursement basis, any deviation in expenditure also results in a corresponding deviation in revenue. Budget-to-actual revenue and expenditures are monitored regularly to analyze fiscal operations and propose amendments to the budget if needed.

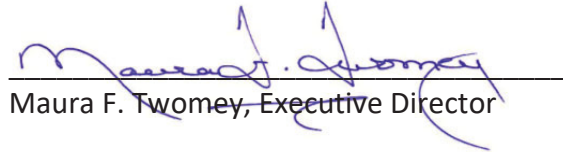
COORDINATION:

N/A

ATTACHMENTS:

1. Balance Sheet as of October 31, 2020
2. Profit and Loss: July 1, 2020 – October 31, 2020
3. Cash Activity for November, 2020

APPROVED BY:



Maura F. Twomey, Executive Director

AMBAG

Balance Sheet - Attachment 1

As of October 31, 2020

October 31, 2020		Liabilities & Net Position	
Assets		Liabilities	
Current Assets		Current Liabilities	
Cash and Cash Equivalents		Accounts Payable	300,467.98
Mechanics Bank - Special Reserve		Contractors Payable	421,383.85
Mechanics Bank - Checking		Employee Benefits	3,982,879.00
Mechanics Bank - REAP Checking		Mechanics Bank - Line of Credit	500.00
Petty Cash		Total Current Liabilities	3,669.91
LAIF Account			4,708,900.74
Total Cash and Cash Equivalents			
Accounts Receivable		Long-Term Liabilities	
Accounts Receivable		Deferred Inflows - Actuarial	460,863.14
Contractors Receivable		Net Pension Liability (GASB 68)	3,788.88
Total Accounts and Contractors Receivable		OPEB Liability	464,652.02
		Deferred Revenue	
Other Current Assets		Total Long-Term Liabilities	243.76
Due from PRWFPA/RAPS			29,470.94
Prepaid Items		Total Liabilities	29,714.70
Total Other Current Assets			5,203,267.46
Total Current Assets			
Long-Term Assets			
Net OPEB Asset		Net Position	
FY 2002-2003 Housing Mandate Receivable		Beginning Net Position	96,473.00
Allowance for Doubtful Accounts		Net Income/(Loss)	82,186.00
Deferred Outflows - Actuarial		Total Ending Net Position	(16,437.20)
Deferred Outflows - PERS Contribution		Total Liabilities & Net Position	533,833.49
Total Long-Term Assets			272,963.59
Capital Assets			969,018.88
Capital Assets			
Accumulated Depreciation			188,031.36
Total Capital Assets			(161,483.03)
Total Assets			26,548.33
			6,198,834.67

AMBAG

Balance Sheet - Attachment 1

As of October 31, 2020

October 31, 2020

Assets		
Current Assets		
Cash and Cash Equivalents		
Mechanics Bank - Special Reserve	155,308.76	
Mechanics Bank - Checking	3,788.88	
Mechanics Bank - REAP Checking	116,607.86	
Petty Cash	0.00	
LAIF Account	275,705.50	
Total Cash and Cash Equivalents		
Accounts Receivable		
Accounts Receivable		
Contractors Receivable	258,986.95	
Total Accounts and Contractors Receivable	1,888,153.69	
	5,216.36	
Other Current Assets	3,915,973.17	
Due from PRWFPA/RAPS	6,068,330.17	
Prepaid Items		
Total Other Current Assets	6,344,035.67	
Total Current Assets		
Long-Term Assets		
Net OPEB Asset		
FY 2002-2003 Housing Mandate Receivable		
Allowance for Doubtful Accounts		
Deferred Outflows - Actuarial		
Deferred Outflows - PERS Contribution		
Total Long-Term Assets		
Capital Assets		
Capital Assets	(200,986.58)	
Accumulated Depreciation	55,785.58	
Total Capital Assets	(145,201.00)	
Total Assets	6,198,834.67	

AMBAG
Profit & Loss - Attachment 2
October 2020

	July - October 2020
Income	
AMBAG Revenue	174,388.44
Cash Contributions	104,701.02
Grant Revenue	838,868.97
Non-Federal Local Match	62,847.26
Total Income	1,180,805.69
Expense	
Salaries	499,510.89
Fringe Benefits	234,604.78
Professional Services	242,884.43
Lease/Rentals	26,229.65
Communications	5,124.93
Supplies	11,295.98
Printing	871.65
Travel	197.92
Other Charges:	
BOD Allowances	3,050.00
Workshops/Training	2,579.49
GIS Licensing/CCJDC Support	7,700.00
REAP Travel/Classes/Events	525.00
SB1/MTIP/MTP/SCS/OWP/Public Participation Expenses	1,589.12
Recruiting	159.90
Dues & Subscriptions	10,496.00
Depreciation Expense	3,721.00
Maintenance/Utilities	256.36
Insurance	11,375.75
Total Other Charges	41,452.62
Non-Federal Local Match	62,847.26
Total Expense	1,125,020.11
Net Income/(Loss)	55,785.58

AMBAG
Cash Activity - Attachment 3
For November 2020

Monthly Cash Activity
AMBAG

	July-20	August-20	September-20	October-20	November-20	December-20	January-21	February-21	March-21	April-21	May-21	June-21	TOTAL
1. CASH ON HAND													
[Beginning of month]	772,031.66	814,688.20	4,878,895.20	4,754,892.51	4,708,900.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
2. CASH RECEIPTS													
(a) AMBAG Revenue	139,439.41	52,071.03	6,084.33	6,771.38	10,415.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	214,781.38
(b) Grant Revenue	223,043.84	234,066.92	175,754.83	186,041.95	220,934.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,039,841.99
(c) REAP Advance Payment	0.00	3,982,887.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,982,887.02
(d) Borrowing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL CASH RECEIPTS	362,483.25	4,269,024.97	181,839.16	192,813.33	231,349.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,237,510.39
4. TOTAL CASH AVAILABLE	1,134,514.91	5,083,713.17	5,060,734.36	4,947,705.84	4,940,250.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5. CASH PAID OUT													
(a) Payroll & Related *	181,793.09	177,728.17	188,909.28	172,587.88	185,360.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	906,378.76
(b) Professional Services	62,640.92	13,450.00	103,801.55	48,985.34	169,174.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	398,052.78
(c) Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(d) Lease/Rentals	12,511.90	6,343.70	6,850.77	6,597.44	6,750.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,053.85
(e) Communications	2,140.93	1,014.23	1,248.30	1,221.69	1,485.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,110.25
(f) Supplies	2,622.28	2,712.26	3,510.75	4,711.75	435.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,992.38
(g) Printing	871.65	670.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,541.80
(h) Travel	40.00	0.00	117.92	56.38	60.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	274.31
(i) Other Charges	57,205.94	2,899.46	1,403.28	4,644.62	6,536.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,689.47
(j) Loan Repayment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL CASH PAID OUT	319,826.71	204,817.97	305,841.85	238,805.10	369,801.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,439,093.60
7. CASH POSITION	814,688.20	4,878,895.20	4,754,892.51	4,708,900.74	4,570,448.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Payroll & Related *

**THIS PAGE
IS INTENTIONALLY
BLANK**



MEMORANDUM

TO: AMBAG Board of Directors

FROM: Maura F. Twomey, Executive Director

RECOMMENDED BY: Heather Adamson, Director of Planning

SUBJECT: 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy Update

MEETING DATE: January 13, 2021

RECOMMENDATION:

Receive an update on the development of the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS).

BACKGROUND/DISCUSSION:

AMBAG adopted the 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2018. Federal and state law requires that AMBAG prepare a long-range transportation plan for the tri-county region. In accordance with state and federal guidelines, the 2045 MTP/SCS is scheduled for adoption by the Board of Directors in June 2022. The 2045 MTP/SCS activities underway are highlighted below.

Land Use Inputs and Mapping Updates

AMBAG staff is working with local jurisdictions to update current and future land uses which will be presented in the PlaceType and Opportunity Area maps for the SCS. Accurate identification of land uses and opportunity areas is important to forecasting and planning for future transportation improvements. The PlaceType maps depict the various land use designations for each local jurisdiction.

Beginning in early 2021, AMBAG will also work with local jurisdiction planning staff to update the Opportunity Area (OA) maps for the SCS. Opportunity Areas are places in the region with the highest chance for successful sustainable growth in the future; they are generally located where supportive land use densities, high quality transit service and economic development areas within the AMBAG region overlap.

Transportation Project List

AMBAG is working with our transportation partners to update the transportation project list that will be included in the 2045 MTP/SCS. All projects that will use federal or state funds must be included in the 2045 MTP/SCS project list. The Council of San Benito County of Governments (SBtCOG), Santa Cruz County Regional Transportation Commission (SCCRTC) and Transportation Agency for Monterey County (TAMC), are working with local jurisdiction staff and transit operators to update their local and regional transportation project and program information. This information will be used to analyze potential future planning scenarios and to determine which transportation projects are expected to be fully funded and in operation by 2045. This transportation project data will enable AMBAG to ensure accurate, complete and timely information regarding the transportation projects and programs included in the MTP/SCS.

Revenue Assumptions

AMBAG has been working with our transportation partners to develop financial assumptions for the MTP/SCS through 2045. The financial assumptions will guide how much local, state and federal funding will be reasonably available for the transportation investments included in the 2045 MTP/SCS. Preliminary revenues are shown below. The breakdown of preliminary revenues accounts for 15% federal funds, 34% state funds and 51% local funds. The preliminary revenue estimates will continue to be refined over the next couple months.

Preliminary Draft 2045 MTP/SCS Transportation Revenues (2020 \$, in billions)

County	Preliminary Draft Revenues
Monterey	\$6.7
San Benito	\$1.5
Santa Cruz	\$5.0
Total AMBAG Region	\$13.2

Scenario Planning

The purpose of scenario planning is to identify future land use and transportation planning options for the AMBAG region over the next 20+ years. AMBAG is developing transportation/land use scenarios for evaluation in the MTP/SCS and Environmental Impact Report (EIR). The various planning scenarios to be evaluated will be framed by MTP/SCS goals and policies and will cover a range of alternatives and themes such as no improvements, livable communities and maintaining mobility and making the best use of our resources, including the following:

- Supportive land uses around transit investments
- Provide alternative travel options (transit, bicycle, pedestrian, etc.) to driving alone
- Make transportation investments to improve congestion and safety around the region

Over the next few months, scenarios will be refined and evaluated and will include various land uses and transportation investments. Each of the Regional Transportation Planning Agencies (RTPAs) is scheduled to submit their approved Revenue Constrained project list to AMBAG for inclusion in the 2045 MTP/SCS. In Spring 2021, the Board of Directors will be asked to select a preferred land use and transportation scenario, also known as the Preferred Revenue Constrained Scenario which will become the basis of the 2045 MTP/SCS and its EIR.

Programmatic Environmental Impact Report

Work on the programmatic EIR is underway and will serve as the EIR for the 2045 MTP/SCS as well as the EIR for each of the RTPA's county-level Regional Transportation Plan (RTPs). AMBAG and the RTPAs coordinate on the EIR to reduce duplication of efforts for environmental documentation, for budgetary efficiency and to assure consistency in environmental review between plans. AMBAG is the lead for developing the programmatic EIR, working with the RTPAs, an environmental consulting firm and an environmental legal firm to develop the joint EIR. The draft EIR is scheduled to be released for public comment in late 2021.

2045 MTP/SCS Public Involvement Program

AMBAG staff will continue to implement the outreach strategies included in the Public Involvement Plan and we expect to have public workshops in spring 2021 on the development of the MTP/SCS.

Next Steps

Staff will continue to develop the various components of the 2045 MTP/SCS working with the Planning Directors Forum, Technical Advisory Committees, partner agencies and key stakeholders.

ALTERNATIVES:

N/A

FINANCIAL IMPACT:

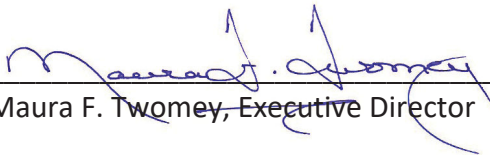
Planning activities for the 2045 MTP/SCS are funded with FHWA PL, FTA 5303 and SB 1 planning funds and are programmed in the FY 2020-21 Overall Work Program and Budget.

COORDINATION:

All MTP/SCS planning activities are coordinated with MTP/SCS Executive Steering Committee and Staff Working Group which includes participation from Caltrans District 5, Monterey Salinas Transit, Santa Cruz Metropolitan Transit District, Santa Cruz County Regional Transportation Commission, San Benito County Council of Governments, and the Transportation Agency for Monterey County, as well as the Planning Directors Forum and the RTPAs Technical Advisory Committees which includes the local jurisdictions.

ATTACHMENTS:

None.

APPROVED BY:
Maura F. Twomey, Executive Director



The 2021 AMBAG Board of Director meeting locations are subject to change in light of Governor Newsom's State of Emergency declaration regarding the COVID-19 outbreak and in accordance with Executive Order N-29-20 and the shelter in place directive.

2021 AMBAG Calendar of Meetings

January 13, 2021	GoToWebinar Meeting Time: 6 pm
February 10, 2021	GoToWebinar Meeting Time: 6 pm
March 10, 2021	GoToWebinar Meeting Time: 6 pm
April 14, 2021	GoToWebinar Meeting Time: 6 pm
May 12, 2021	GoToWebinar Meeting Time: 6 pm
June 9, 2021	GoToWebinar Meeting Time: 6 pm
July 2021	No Meeting Scheduled
August 11, 2021	GoToWebinar Meeting Time: 6 pm
September 8, 2021	GoToWebinar Meeting Time: 6 pm
October 13, 2021	GoToWebinar Meeting Time: 6 pm
November 10, 2021	GoToWebinar Meeting Time: 6 pm
December 2021	No Meeting Scheduled

**THIS PAGE
IS INTENTIONALLY
BLANK**



AMBAG Acronym Guide	
ABM	Activity Based Model
ADA	Americans Disabilities Act
ALUC	Airport Land Use Commission
AMBAG	Association of Monterey Bay Area Governments
ARRA	American Reinvestment and Recovery Act
3CE	Central Coast Community Energy
CAAA	Clean Air Act Amendments of 1990 (Federal Legislation)
Caltrans	California Department of Transportation
CAFR	Comprehensive Annual Financial Report
CalVans	California Vanpool Authority
CARB	California Air Resources Board
CCJDC	Central Coast Joint Data Committee
CEQA	California Environmental Quality Act
CHTS	California Households Travel Survey
CMAQ	Congestion Mitigation and Air Quality Improvement
CPUC	California Public Utilities Commission
CTC	California Transportation Commission
DEIR	Draft Environmental Impact Report
DEM	Digital Elevation Model
DOF	Department of Finance (State of California)
EAC	Energy Advisory Committee
EIR	Environmental Impact Report
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GHG	Greenhouse Gas Emissions
GIS	Geographic Information System
ICAP	Indirect Cost Allocation Plan
ITS	Intelligent Transportation Systems
JPA	Joint Powers Agreement

LTA	San Benito County Local Transportation Authority
LTC	Local Transportation Commission
MAP-21	Moving Ahead for Progress in the 21 st Century Act
MBARD	Monterey Bay Air Resources District
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPAD	Monterey Peninsula Airport District
MPO	Metropolitan Planning Organization
MST	Monterey-Salinas Transit
MTP	Metropolitan Transportation Plan
MTIP	Metropolitan Transportation Improvement Program
OWP	Overall Work Program
PG&E	Pacific Gas & Electric Company
PPP	Public Participation Plan
RAPS, Inc.	Regional Analysis & Planning Services, Inc.
RFP	Request for Proposal
RHNA	Regional Housing Needs Allocation
RTDM	Regional Travel Demand Model
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SB 375	Senate Bill 375
SBtCOG	Council of San Benito County Governments
SCCRTC	Santa Cruz County Regional Transportation Commission
SCMTD	Santa Cruz Metropolitan Transit District
SCS	Sustainable Communities Strategy
S RTP	Short-Range Transit Plan
STIP	State Transportation Improvement Program
TAMC	Transportation Agency for Monterey County
TAZ	Traffic Analysis Zone
USGS	United States Geological Survey
VMT	Vehicle Miles Traveled
VT	Vehicle Trips