

**MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

September 9, 2020

1. CALL TO ORDER

The Board of Directors of the Association of Monterey Bay Area Governments, President, Steve McShane presiding, convened at 6:01 p.m. Wednesday, September 9, 2020 via GoToWebinar.

2. ROLL CALL

<u>AMBAG Board of Directors</u>			
PRESENT:			
Agency	Representative	Agency	Representative
Capitola	Kristen Petersen	Watsonville	Felipe Hernandez
Carmel-by-the-Sea	Bobby Richards	County of Monterey	Mary Adams
Del Rey Oaks	Louise Goetzelt	County of Monterey	John Phillips
Gonzales	Scott Funk	County of Santa Cruz	Greg Caput
Greenfield	Lance Walker	County of Santa Cruz	Bruce McPherson
Hollister	Carol Lenoir (6:16)	County of San Benito	Mark Medina
King City	Carlos Victoria		
Marina	Lisa Berkley		
Monterey	Alan Haffa	<u>Ex-Officio Members:</u>	
Salinas	Steve McShane	Caltrans, District 5	Scott Eades
San Juan Bautista	John Freeman	MBARD	Richard Stedman
Sand City	Mary Ann Carbone	MBCP	JR Killigrew
Santa Cruz	Justin Cummings	MPAD	Michael LaPier
Scotts Valley	Derek Timm	SBtCOG	Mary Gilbert
Soledad	Marisela Lara		
ABSENT:			
Pacific Grove	Jenny McAdams	<u>Ex-Officio Members:</u>	
Seaside	Jon Wizard	MST	Lisa Rheinheimer
County of San Benito	Vacant	SCCRTC	Guy Preston
		SC METRO	Alex Clifford
		TAMC	Debbie Hale

Others Present: Bridget Hoover, Director, WQPP, MBNMS; John Baker, CPUC; Layne Long, City of Marina; Diane Eidam, Retired Annuitant; Heather Adamson, Director of Planning; Amaury Berteaud, Special Projects Manager; Bhupendra Patel, Director of Modeling; Bobbie Grant, Office Assistant; Will Condon, Planner; Gina Schmidt, GIS Coordinator; Maura Twomey, Executive Director; and Ana Flores, Senior Executive Assistant.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

There were no written comments or oral comments from the public.

4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

There were no written comments or oral comments from the Board.

5. PRESENTATIONS

A. Water Quality Memorandum of Agreement (MOA) Amendment 001

Bridget Hoover, Director, Water Quality Protection Program (WQPP), MBNMS gave a presentation on the Water Quality Memorandum of Agreement Amendment 001. Ms. Hoover reported that the MOA and the MQPP Committee are voluntary and without any statutory authority as a group. The WQPP Committee is composed of 17 committee members and made up of 4 local representatives, 4 state representatives, 3 federal representatives, 2 industry representatives, 3 NGO's, and 1 academia representative. The MOA is signed by eight agencies to coordinate, collaborate, and share information. The agencies include 1) NOAA; 2) SWRCB; 3) U.S. EPA; 4) CCRWQCB; 5) SFRWQCB; 6) CCC; 7) California EPA; and 8) AMBAG. There are no revisions to the MOA. Staff is requesting a 5 year extension on the MOA. The contents of the MOA are 1) statutory authority and jurisdictional boundaries for each signatory; 2) it reflects the roles of the partners in implementing the WQPP Action Plans; 3) integration and coordination of research and monitoring; 4) establishes permit review process for NPDES and WDR permits; and 5) clarifies process for elevation of a dispute. The process for approval is 1) the document goes to NOAA General Counsel then to National Ocean Service; 2) back to ONMS for signature; 3) then the Partners for signature; 4) the MOA becomes official on the date of the last signature and remains effective for 5 years.

Director Berkley requested that this item be tabled to the October AMBAG Board of Directors meeting in order to give the attorney for the city of Marina time to review. Brief discussion followed.

President McShane asked for a roll call vote.

Motion made by Director Berkley seconded by Director Haffa to table the Water Quality Memorandum of Agreement (MOA) Amendment 001 to the October AMBAG Board of Directors meeting in order to give the attorney for the city of Marina time to review. The motion did not pass.

Director Phillips moved for approval of the MOA with no revisions.

President McShane asked for a roll call vote.

Motion made by Director Phillips, seconded by Director Freeman to approve the Water Quality Memorandum of Agreement (MOA) Amendment 001. Motion passed with Directors Berkley, Haffa, Adams and Medina voting No.

6. COMMITTEE REPORTS

A. Executive/Finance Committee

President McShane reported that the Executive/Finance Committee approved the consent agenda that included 1) the minutes of the August 12, 2020 meeting; 2) list of warrants as of July 31, 2020; and 3) accounts receivable as of July 31, 2020. The Executive/Finance Committee also received 1) the financial update report from Maura Twomey, Executive Director; 2) a report on the Water Quality Memorandum of Agreements Amendment 001 from Maura Twomey, Executive Director; and 3) met under closed session as permitted by Government Code Section 54957 for the Evaluation of Performance for the Executive Director.

B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC)

President McShane reported that the MBNMS SAC met on August 21, 2020. The SAC discussed the comment letter on the Offshore Wind Energy Project. President McShane stated that no position was taken as there are no projects in the region. The Management Plan was also discussed. AMBAG filed the comment letter approved at the August 2020 Board of Directors meeting with the federal registry.

7. EXECUTIVE DIRECTOR'S REPORT

Maura Twomey, Executive Director reported that AMBAG's planning staff will be attending the California Chapter of the American Planning Association virtual conference. Staff will learn about key planning and policy issues. As part of our ongoing development of our activity based model, AMBAG is conducting a national level peer review on September 23, 2020 and September 24, 2020. The peer review team includes representatives from Caltrans, FHWA, UC Santa Barbara, Arizona State University, the Maricopa Association of Governments, the San Diego Association of Governments, the San Francisco County Transportation Agency, RSG Consulting, WSP Consulting, and Cambridge Systematics. Due to the current pandemic, the peer review will be held virtually.

8. CONSENT AGENDA

A. Draft Minutes of the August 12, 2020 AMBAG Board of Directors Meeting

The draft minutes of the August 12, 2020 AMBAG Board of Directors meeting were approved.

B. AMBAG Regional Clearinghouse Monthly Newsletter

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

C. AMBAG Sustainability Program Update

The AMBAG Sustainability Program Update was accepted.

D. Central Coast Coalition Memorandum of Understanding (MOU)

The Central Coast Coalition Memorandum of Understanding (MOU) was approved.

E. Authorized Check Signers for AMBAG Bank Accounts

The individuals with check signing authority for the Association of Monterey Bay Area Governments (AMBAG) bank accounts were approved.

F. Financial Update Report

The financial update report was accepted.

Motion made by Director Cummings, seconded by Director Adams to approve the consent agenda. The motion passed unanimously.

9. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

10. ADMINISTRATION

A. DRAFT AMBAG Procurement Manual

Diane Eidam, Retired Annuitant, gave a report on the draft AMBAG Procurement Manual. Ms. Eidam reported that AMBAG's current Procurement Policies and Procedures Manual were adopted by the Board in November 2014. AMBAG staff has been working on the draft AMBAG Procurement Manual to address changes in federal and state regulation which will provide additional flexibility in accomplishing the organization's mandates. Revisions to the Procurement Manual include 1) increases to the Executive Director's delegation from \$15,000 to \$25,000; 2) raises to the threshold for micro-purchases from \$3,500 to \$10,000; 3) new procurement methodology for unsolicited proposals; and 4) definitions and references have been moved to the back of the document. The proposed revisions to the AMBAG Procurement Manual are currently under review by AMBAG Legal Counsel. The next steps are 1) the draft Procurement Policies and Procedures will be updated based on the Board's input and the results of the review by AMBAG Legal Counsel; and 2) the proposed final version of the document will be brought back to the Board for action.

Director Goetzelt requested clarification on what is considered a micro purchase.

Maura Twomey, Executive Director reported that a micro purchase is a small purchase that does not require an invitation for bid or a Request for Proposal.

11. PLANNING

A. 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy Update

Heather Adamson, Director of Planning gave an update on the 2045 Metropolitan Plan/Sustainable Communities Strategy. The MTP/SCS is 1) a long range plan for transportation investments; 2) a Federal and state law requires that a MTP/SCS be prepared every four years; 3) must provide a 20+ year horizon planning period; 4) the detailed work program schedule approved in April 2019; 5) 2045

MTP/SCS is scheduled for adoption in 2022; and 6) highlights a number of key components under development. The MTP/SCS is developed by 1) developing a vision and goals; 2) creating performance measures; 3) updating project lists; 4) generating revenue projections; 5) creating scenarios; 6) selecting preferred a scenario; and 7) creating a draft Plan. The 2045 MTP/SCS policy goals are 1) Access and Mobility; 2) Economic Vitality; 3) Environment; 4) Healthy Communities; 5) Social Equity; and 6) System Preservation and Safety. The 2045 MTP/SCS performance measures evaluate each of the policy goals. They are used to quantify regional goals, estimate the impacts of proposed investments and evaluate progress over time. The AMBAG Board accepted the updated performance measures at their February 2020 Board of Directors meeting. Staff is currently developing methodologies on how to calculate each of the new performance measures. The Environmental Justice definitions have been updated to include new categories and methodologies on how to calculate 1) minority; 2) low income; 3) low mobility; and 4) low community engagement. Staff will begin to updating the project list for the 2045 MTP/SCS using the Telus database. The project changes include 1) adding new projects; 2) changes to existing projects such as, cost and phasing; and 3) identifying of projects that have been completed. AMBAG and the RTPA's will work with local jurisdictions and other project sponsors to obtain updates to local projects that will be entered into the Telus database. Land Use input for SCS and mapping include PlaceType maps and Opportunity Area Maps. PlaceType maps are updated for 2020 and 2045 using an online tool. Training session start in the Fall and will be completed in December 2020. Opportunity Area maps will be updated in early 2021 for existing/planned and potential areas using a similar online update process. MTP/SCS scenario development will begin later this year and will include various combinations of land use assumptions and multimodal transportation improvements and investments. Staff is working with our transportation partners to develop financial assumptions for the MTP/SCS through 2045. Information on future revenues available will be presented at a future meeting. Next steps include 1) traffic analysis zone disaggregation process; 2) finalize transportation project list; 3) update the land use mapping and begin scenario development; and 4) finalize financial assumptions and reasonably expected revenues. Brief discussion followed.

12. CLOSED SESSION

As permitted by Government Code Section 54956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters.

A. EVALUATION OF PERFORMANCE

Government Code Section 54957

Title: Executive Director

AMBAG staff and members of the public stepped out of meeting for the closed session item.

13. RECONVENE FROM CLOSED SESSION

The meeting reconvened. President McShane reported that the Board met under closed session and there was nothing to report.

14. ADJOURNMENT

The Board of Directors meeting adjourned at 7:31 p.m.

AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD
BOARD MEETING DATE: September 9, 2020

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)					
MEMBER	AMBAG REP	Attendance	Item# 5.A	Item# 5.A	Item# 8
Capitola	Kristen Petersen	X	N	Y	Y
Carmel-by-the-Sea	Bobby Richards	X	N	Y	Y
Del Rey Oaks	Louise Goetzelt	X	N	Y	Y
Gonzales	Scott Funk	X	N	Y	Y
Greenfield	Lance Walker	X	N	Y	Y
Hollister	Carol Lenoir	X	N	Y	Y
King City	Carlos Victoria	X	N	Y	Y
Marina	Lisa Berkley	X	Y	N	Y
Monterey	Alan Haffa	X	Y	N	Y
Pacific Grove	Jenny McAdams	AB	N/A	N/A	N/A
Salinas	Steve McShane	X	Y	Y	Y
San Juan Bautista	John Freeman	X	N	Y	Y
Sand City	Mary Ann Carbone	X	N	Y	Y
Santa Cruz	Justin Cummings	X	N	Y	Y
Scotts Valley	Derek Timm	X	N	Y	Y
Seaside	Jon Wizard	AB	N/A	N/A	N/A
Soledad	Marisela Lara	X	N	Y	Y
Watsonville	Felipe Hernandez	X	N	Y	Y
County-Monterey	Mary Adams	X	Y	N	Y
County-Monterey	John Phillips	X	N	Y	Y
County-Santa Cruz	Bruce McPherson	X	N	Y	Y
County-Santa Cruz	Greg Caput	X	N/A	N/A	Y
County-San Benito	Vacant	AB	N/A	N/A	N/A
County-San Benito	Mark Medina	X	Y	N	Y

(* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)