

**MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

May 8, 2019

1. CALL TO ORDER

The Board of Directors of the Association of Monterey Bay Area Governments, 1st Vice President, Steve McShane presiding, convened at 5:57 p.m. Wednesday, May 8, 2019 at the Marina Library, Community Room, 190 Seaside Circle, Marina, CA 93933.

2. PLEDGE OF ALLEGIANCE

Director McAdams led the Pledge of Allegiance.

3. ROLL CALL

<u>AMBAG Board of Directors</u>			
PRESENT:			
Agency	Representative	Agency	Representative
Capitola	Kristen Petersen	County of Monterey	Mary Adams
Carmel-by-the-Sea	Bobby Richards	County of San Benito	Jim Gillio
Del Rey Oaks	Pat Lintell	County of San Benito	Mark Medina
Hollister	Carol Lenoir	County of Santa Cruz	Bruce McPherson
King City	Carlos Victoria	County of Santa Cruz	Greg Caput (6:01)
Marina	Lisa Berkley (6:15)		
Monterey	Ed Smith	<u>Ex-Officio Members:</u>	
Pacific Grove	Jenny McAdams	MBCP	Beth Trenchard
Salinas	Steve McShane	MST	Lisa Rheinheimer
San Juan Bautista	John Freeman	SBtCOG	Mary Gilbert
Sand City	Mary Ann Carbone (6:07)		
Scotts Valley	Jack Dilles		
Seaside	Alissa Kispersky		
Watsonville	Felipe Hernandez (6:01)		
ABSENT:			
Gonzales	Scott Funk	<u>Ex-Officio Members:</u>	
Greenfield	Lance Walker	Caltrans, District 5	Aileen Loe
Santa Cruz	Justin Cummings	MBARD	Richard Stedman
Soledad	Carla Stewart	SCCRTC	Guy Preston
County of Monterey	John Phillips	SC METRO	Alex Clifford
		TAMC	Debbie Hale

Others Present: Heather Adamson, Director of Planning; Elisabeth Bertrand, Director of Special Projects; Errol Osteraa, Director of Finance and Administration; Bhupendra Patel, Director of

Modeling; Amaury Berteaud, Special Projects Associate; Elizabeth Hurtado-Espinosa, Principal Accountant; Sasha Tepedelenova, Associate Planner; Xiang Lan, Associate Planner; Gina Schmidt, GIS Coordinator; Bobbie Grant, Office Assistant; and Maura Twomey, Executive Director.

4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

Directors Caput and Hernandez arrived.

5. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

Beth Trenchard, Manager of Energy Programs, Monterey Bay Community Power (MBCP), reported that the Monterey Bay Air Resources District (MBARD) and MBCP launched their first co-joint electric vehicle (EV) incentive program. The 1.1 million dollar EV incentive program launched last week and will run until the end of July 2019. Ms. Trenchard stated that there will be discounts up to \$8,000 to \$10,000 dollars off MSRP through participating dealers and incentives through MBCP which means discounts up to 50% off some electric vehicles. Ms. Trenchard also reported that in June marketing will begin regarding the Central Coast California Electric Vehicle Infrastructure Project (CALeVIP) program. The Central Coast CALeVIP program is a 7 million dollar charging station program that MBCP has joined with the California Energy Commission to provide drivers of electric vehicles with convenient access to chargers. The Level 2 EV Chargers will have savings up to 75% percent off the equipment and the DC fast chargers will be 50 to 75% off. The CALeVIP program will go live on September 2, 2019.

Director McShane commented that on April 28, 2019 there was an Earth Day event in Seaside and AMBAG was a co-sponsor in an EV test drive along with MBCP and others. Director McShane thanked AMBAG and MBCP for their work at the Earth Day Event.

Director Carbone arrived.

6. PRESENTATIONS

A. AMBAG Energy Watch Program

Amaury Berteaud, Special Projects Associate gave an update on the energy efficiency implementation activities in the AMBAG jurisdictions. Mr. Berteaud reported that three local government projects have been completed in 2019 which include 1) the City of Pacific Grove with city wide LED lighting projects; 2) the County of San Benito with county wide LED lighting projects; and 3) the County of Monterey with County Jail LED lighting projects. Mr. Berteaud also reported that 1) there will be a total of 13 energy efficiency projects at 105 facility locations and parks; 2) the projects are estimated to deliver 4,555,427 kWh in annual energy savings; 3) together these upgrades will reduce energy costs by \$915,208 each; and 4) an estimated \$877,348 in rebates will be provided to support of these projects. Mr. Berteaud reported that three jurisdictions will be receiving Beacon and Spotlight Awards including 1) the City of Santa Cruz whom will be receiving the Silver Beacon Award and a Silver Spotlight Award for a 7% agency natural gas use reduction; 2) City of Pacific Grove whom will be receiving the Platinum Spotlight Award for a 20% agency energy

use reduction and a Silver Spotlight Award for an 8% agency natural gas use reduction; and 3) the County of San Benito will be receiving the Platinum Spotlight Award for a 21% agency energy use reduction. Mr. Berteaud invited the Board to attend the Clean Air Leaders Awards which will be held on May 16, 2019 from 6:30 to 8:30 pm at the Wedgewood Carmel, 4860 Carmel Valley Road, Carmel, CA and stated that seven AMBAG Jurisdictions will be honored at the event.

7. COMMITTEE REPORTS

A. Executive/Finance Committee

1st Vice President McShane reported that the Executive/Finance Committee approved the consent agenda that included 1) the minutes of the April 10, 2019 meeting; 2) list of warrants as of March 31, 2019; and 3) the accounts receivable as of March 31, 2019. The Executive/Finance Committee also received 1) the financial update report from Errol Osteraa, Director of Finance and Administration; 2) a report from Maura Twomey, Executive Director on the Draft FY 2019-20 Monterey Bay Region Overall Work Program (OWP) and Budget; and 3) a report from Errol Osteraa, Director of Finance and Administration on the Auditing and Consulting Services Agreement.

B. Monterey Bay National Marine Sanctuary (MBNMS) Advisory Council (SAC) Meeting

Director McShane reported that there were no action items at the April 19, 2019 SAC meeting. Acoustic monitoring in the MBNMS was discussed which included noise disturbances from ships, storms and marine animals. There was also a presentation from the Monterey Bay Fisheries Trust which gave an overview of their program to keep fishing local and sustainable in the sanctuary. The next meeting is scheduled for June 21, 2019 in Cambria.

8. EXECUTIVE DIRECTOR'S REPORT

Maura Twomey, Executive Director congratulated all the jurisdictions for submitting their FY 2019-20 Local Streets and Roads project lists by the May 1, 2019 deadline. The region had 100% compliance this year which means Local Streets and Roads formula money will be distributed as it should be in the beginning part of the fiscal year and is a big achievement for the region. Mrs. Twomey also congratulated Heather Adamson, Director of Planning on completing the inaugural California Academy for Regional Leaders (CARL) program. The CARL program is offered by CALCOG with financial support from Caltrans and the Rural Counties Task Force. The program included six two-day sessions over an eight month period focusing on leadership skills for regional agencies.

Mrs. Twomey requested that Ms. Adamson give an overview of the CARL program.

Ms. Adamson reported that she participated in six sessions over an eight month period all over the state from Long Beach, Sacramento, Stockton, Walnut Creek and hosted one in Monterey at the AMBAG/MBARD offices. Most of the two day sessions included an off-site tour, such as, taking a MST bus down to Gonzales to tour Taylor Farms. Ms. Adamson stated that the CARL program will continue for another three years. The CARL program graduation was held on Sunday, April 28, 2019 in Sacramento and Ms. Adamson stated she received a badge for completing the program.

Mrs. Twomey also reported that as part of the training the participants were divided into five groups and worked with an agency or jurisdiction on a real life problem to come up with a solution to present to the CALCOG Executive Directors as part of their graduation projects. Brief discussion followed.

Director Berkley arrived.

9. CONSENT AGENDA

A. Minutes of the April 10, 2019 AMBAG Board of Directors Meeting

The minutes of the April 10, 2019 AMBAG Board of Directors meeting were approved.

B. AMBAG Regional Clearinghouse Monthly Newsletter

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

C. Auditing and Consulting Services Agreement

The Board approved a five-year agreement for audit and consulting services with Hayashi and Wayland Accounting and Consulting, LLP, and authorized the Executive Director to negotiate and execute the agreement for an amount not to exceed \$260,000.

Motion made by Director Caput, seconded by Director Smith to approve the consent agenda. The motion passed unanimously.

10. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

11. ADMINISTRATION

A. Draft FY 2019-20 Monterey Bay Region Overall Work Program (OWP) and Budget

Bhupendra Patel, Director of Modeling reported that the FY 2019-20 Monterey Bay Region Overall Work Program (OWP) is a federally required document to receive federal funds and covers all AMBAG work programs and activities starting July 1, 2019 to June 30, 2020. The OWP implements 10 Federal Planning Factors and AMBAG Board adopted priorities, such as, 1) modeling and research; 2) planning and forecasts; 3) sustainable development strategies; and 4) collaborative planning and implementation. Mr. Patel reported that the FY 2019-20 OWP includes 21 Work Elements which covers each project and activities. Major projects include the following 1) interagency coordination and consultation for the transportation planning process; 2) development of the Public Participation Plan for the Metropolitan Transportation Plan and the Sustainable Communities Strategy (MTP/SCS) and the Metropolitan Transportation Improvement Program (MTIP); 3) GIS data collection, analysis and providing member services; 4) maintaining the AMBAG Regional Travel Demand Model; 5) development of the Activity Base Model (ABM); 6) monitoring and reporting the Transportation Performance Management (TPM); 7) the Regional Growth Forecast for the 2045 MTP/SCS; and 8) the

Regional Housing Needs Assessment (RHNA). Mr. Patel also reported that other major projects include 1) MTIP development and maintenance; 2) Highway and Transit Corridor planning and management studies; 3) the Energy Watch program; 4) the Central Coast Highway 1 Climate Resiliency Study; and 5) technical assistance under RAPS, Inc. Mr. Patel also presented the draft FY 2019-20 budget. Some of the highlights from the draft FY 2019-20 budget are 1) staff is presenting a balanced budget, pursuant to AMBAG By-Laws; 2) there are no changes to the total member dues; 3) maintains staff levels equivalent to FY 2018-2019; 4) the General Fund expenditures include costs that are not eligible for Federal reimbursement which include interest and fees and cash match to meet federal/state grant requirements; 5) continued use of toll credits to preserve General Fund; and 6) the revenues by source are: FHWA - \$1,427,717; FTA - \$355,000; FHWA SPR - \$404,000; PG&E - \$675,071; SB1 - \$610,917; RAPS - \$92,000 and; General Fund - \$267,430. Brief discussion followed.

Motion made by Director Smith, seconded by Director Adams to approve the Draft FY 2019-20 Monterey Bay Region Overall Work Program (OWP) and Budget. The motion passed unanimously.

B. Addition of AFLAC Employee Benefit

Errol Osteraa, Director of Finance and Administration reported that AMBAG provides medical, vision and life insurance to full-time staff and that supplemental insurance for individual employees was requested. Anthem Blue Cross is AMBAG's life insurance carrier but will not permit additional insurance on an individual basis. Mr. Osteraa reported that American Family Life Assurance Company (AFLAC) 1) is an established supplemental insurance provider; 2) provides supplemental life insurance on an individual employee basis; 3) is offered to a majority of the municipalities in our region; and 4) offers a variety of other supplemental insurance options. AFLAC options include the following 1) Life Insurance; 2) Accident; 3) Cancer/Specified Disease; 4) Critical Illness; 5) Dental; 6) Hospital; and 7) Short-Term Disability Insurance. Mr. Osteraa also reported that AFLAC would 1) have no cost to AMBAG and be employee funded; 2) be deducted from employees pay as pre-tax dollars which results in payroll tax savings for AMBAG as well as employees; and 3) it would enhance AMBAG's ability to recruit and retain employees. The Board will be asked to approve the Addition of AFLAC Employee Benefit at their June 2019 Board of Directors meeting. Brief discussion followed.

C. Financial Update Report

Errol Osteraa, Director of Finance and Administration reported that AMBAG's financial position remains stable with sufficient assets (cash and receivables) available to pay current liabilities. Brief discussion followed.

12. ADJOURNMENT

The Board of Directors meeting adjourned at 6:36 p.m.

AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD

BOARD MEETING DATE: May 8, 2019

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)						
MEMBER	AMBAG REP	Attendance	Item# 9 Consent	Item# 11.A Draft FY 2019-20 OWP & Budget	--	--
Capitola	Kristen Petersen	X	Y	Y	-	-
Carmel-by-the-Sea	Bobby Richards	X	Y	Y	-	-
Del Rey Oaks	Pat Lintell	X	Y	Y	-	-
Gonzales	Scott Funk	AB	-	-	-	-
Greenfield	Lance Walker	AB	-	-	-	-
Hollister	Carol Lenoir	X	Y	Y	-	-
King City	Carlos Victoria	X	Y	Y	-	-
Marina	Lisa Berkley	X (6:15)	Y	Y	-	-
Monterey	Ed Smith	X	Y	Y	-	-
Pacific Grove	Jenny McAdams	X	Y	Y	-	-
Salinas	Steve McShane	X	Y	Y	-	-
San Juan Bautista	John Freeman	X	Y	Y	-	-
Sand City	Mary Ann Carbone	X (6:07)	Y	Y	-	-
Santa Cruz	Justin Cummings	AB	-	-	-	-
Scotts Valley	Jack Dilles	X	Y	Y	-	-
Seaside	Alissa Kispersky	X	Y	Y	-	-
Soledad	Carla Stewart	AB	-	-	-	-
Watsonville	Felipe Hernandez	X (6:01)	Y	Y	-	-
County-Monterey	Mary Adams	X	Y	Y	-	-
County-Monterey	John Phillips	AB	-	-	-	-
County-Santa Cruz	Bruce McPherson	X	Y	Y	-	-
County-Santa Cruz	Greg Caput	X (6:01)	Y	Y	-	-
County-San Benito	Jim Gillio	X	Y	Y	-	-
County-San Benito	Mark Medina	X	Y	Y	-	-

(* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)