

**MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

MARCH 13, 2019

1. CALL TO ORDER

The Board of Directors of the Association of Monterey Bay Area Governments, President, Scott Funk presiding, convened at 6:00 p.m. Wednesday, March 13, 2019 at the Marina Library, Community Room, 190 Seaside Circle, Marina, CA 93933.

2. PLEDGE OF ALLEGIANCE

President Funk led the Pledge of Allegiance.

3. ROLL CALL

<u>AMBAG Board of Directors</u>			
PRESENT			
Agency	Representative	Agency	Representative
Carmel-by-the-Sea	Bobby Richards (6:06)	County of Monterey	John Phillips (6:08)
Del Rey Oaks	Louise Goetzelt	County of San Benito	Jim Gillio
Gonzales	Scott Funk	County of San Benito	Mark Medina
Greenfield	Lance Walker	County of Santa Cruz	Greg Caput
Hollister	Carol Lenoir		
King City	Carlos Victoria	<u>Ex-Officio Members:</u>	
Marina	Lisa Berkley	Caltrans, District 5	Kelly McClendon
Monterey	Ed Smith	MBARD	Richard Stedman
Pacific Grove	Jenny McAdams	MST	Lisa Rheinheimer
Salinas	Steve McShane	SBtCOG	Mary Gilbert
San Juan Bautista	John Freeman	TAMC	Debbie Hale
Sand City	Mary Ann Carbone		
Santa Cruz	Justin Cummings		
Scotts Valley	Derek Timm		
Seaside	Alisa Kispersky		
ABSENT			
Capitola	Kristen Petersen	<u>Ex-Officio Members:</u>	
Soledad	Carla Stewart	MBCP	Tom Habashi
Watsonville	Felipe Hernandez	SCCRTC	Guy Preston
County of Monterey	Mary Adams	SC METRO	Alex Clifford
County of Santa Cruz	Bruce McPherson		

Others Present: Stephanie Grigsby, Design Workshop; Antonio Johnson, FHWA; Heather Adamson, Director of Planning; Elisabeth Bertrand, Director of Special Projects; Errol Osteraa, Director of Finance and Administration; Bhupendra Patel, Director of Modeling; Xiang Lan, Associate Planner; Sasha Tepedelenova, Associate Planner; Bobbie Grant, Office Assistant; and Maura Twomey, Executive Director.

4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

5. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

Director McShane announced that there will be an EV Test Drive Event in Seaside to celebrate Earth Day on April 28, 2019 at Seaside City Hall from 1 pm to 4 pm. MBARD, MST and AMBAG are all partners in this event which will be coordinated by Ecology Action.

Director Lenoir stated that there is a large historic Veterans building in downtown Hollister that does not currently have LED lighting and asked if that would fall into the Energy Watch Program. Maura Twomey, Executive Director stated that she would have Elisabeth Bertrand, Director of Special Projects with the Energy Watch program contact her.

Director Richards arrived.

6. PRESENTATIONS

A. Big Sur Highway 1 Sustainable Transportation Demand Management (TDM) Plan

Kelly McClendon, Caltrans introduced Stephanie Grigsby, Design Workshop who would be presenting the Big Sur Highway 1 Sustainable Transportation Demand Management (TDM) Plan.

Director Phillips arrived.

Ms. Grigsby reported that Caltrans is currently working with a stakeholder Advisory Committee which consists of stakeholder groups from different regions along the Highway 1 Corridor within Caltrans District 5. The TDM Plan builds upon the 1986 Big Sur Land Use Plan and the 2004 Big Sur Coast Highway Management Plan. The outcome and goals of the planning effort include 1) creating and meeting stakeholders' visions and goals; 2) developing viable alternatives to driving; 3) addressing visitor needs to reduce impacts to natural and scenic resources; 4) developing parking strategies; 5) coordinating and building from other community projects; and 6) identifying potential locations for EV charging stations. Ms. Grigsby also reported that data collection and the review and evaluation of previous planning efforts are currently underway. A stakeholder meeting will be held March 14, 2019 at the California Department of Parks and Recreation in Monterey from 1:30 pm to 4:30 pm. A public workshop will be held in April 2019. Brief discussion followed.

Director Berkley left.

7. 2019 BOARD AND COMMITTEE APPOINTMENTS

President Funk stated that the delegate position for the California Association of Councils of Governments (CALCOG) remains open until filled.

President Funk made the following committee appointments:

Executive/Finance Committee:

Scott Funk, President
Steve McShane, 1st Vice President
Kristen Petersen, 2nd Vice President
Bruce McPherson, Past President
Steve McShane, City of Salinas
John Freeman, City of San Juan Bautista
Ed Smith, County of Monterey

Regional Analysis &
Planning Services, Inc.:

Scott Funk, President
Steve McShane, 1st Vice President
Kristen Petersen, 2nd Vice President
Bruce McPherson, Past President
Tom Rowley, Board Chair, Monterey County Public Member
Maura Twomey, Chief Executive Officer
Jennie Sarmiento, Santa Cruz County Public Member
Mark Tognazzini, San Benito County Public Member

California Association of Councils
of Governments:

Scott Funk, as alternate

Sanctuary Advisory Council:

Steve McShane, City of Salinas, as delegate
Kristen Petersen, City of Capitola & **Ed Smith**, City of Monterey, as alternates

Transportation Agency for
Monterey County:

Maura Twomey, Executive Director, as delegate
Heather Adamson, Director of Planning, as alternate

CalVans:

Steve McShane, City of Salinas, as delegate
Scott Funk, City of Gonzales, as alternate

Sanctuary Subcommittee:

Steve McShane, City of Salinas
Kristen Petersen, City of Capitola
Bruce McPherson, County of Santa Cruz
John Freeman, City of San Juan Bautista
Ed Smith, City of Monterey
Steve Scheiblauer, Harbor Master, City of Monterey

Motion made by Director Carbone, seconded by Director Victoria to approve the 2019 Board and Committee appointments. Motion passed unanimously.

8. COMMITTEE REPORTS

A. Executive/Finance Committee

President Funk reported that the Executive/Finance Committee did not have quorum and the meeting was cancelled. All consent items will be brought back to the next meeting for approval.

B. Monterey Bay National Marine Sanctuary Advisory Council (SAC) Meeting

Maura Twomey, Executive Director reported that there were no action items at the February 2019 SAC meeting. The meeting focused on a presentation on the Monterey Bay Eco-Tourism Initiative. Ms. Twomey stated that the next SAC meeting is April 19, 2019 in Moss Landing.

9. EXECUTIVE DIRECTOR'S REPORT

Maura Twomey, Executive Director recognized Sasha Tepedelenova, Associate Planner and Errol Osteraa, Director of Finance and Administration on their 10 years of service.

10. CONSENT AGENDA

A. Minutes of the February 13, 2019 AMBAG Board of Directors Meeting

The minutes of the February 13, 2019 AMBAG Board of Directors meeting were approved.

B. AMBAG Regional Clearinghouse Monthly Newsletter

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

C. AMBAG Energy Watch Update Report

The AMBAG Energy Watch update report was accepted.

D. Formal Amendment No. 4 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22

The Formal Amendment No. 4 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22 was approved.

E. Financial Update Report

The financial update report was accepted.

Motion made by Director Phillips, seconded by Director Victoria to approve the consent agenda. The motion passed unanimously.

11. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

12. ADMINISTRATION

A. Draft FY 2019-20 Monterey Bay Region Overall Work Program (OWP) and Budget

Bhupendra Patel, Director of Modeling reported that the FY 2019-20 OWP is a federally required document that implements metropolitan transportation and air quality related planning projects/activities proposed for the Monterey Bay Region for the state fiscal year starting July 1, 2019 and ending June 30, 2020. The OWP implements AMBAG Board adopted priorities, such as, 1) modeling and research; 2) planning and forecasts; 3) sustainable development strategies; and 4) collaborative planning and implementation. Bhupendra Patel, Director of Modeling also presented the draft FY 2019-20 budget. Some of the highlights from the draft FY 2019-20 budget are 1) staff is presenting a balanced budget, pursuant to AMBAG by-laws; 2) the funding sources are: Federal - \$2,168,000, State - \$1,210,988, Local - \$359,430; and 3) there are no changes to the total member dues. The draft FY 2018-19 expenditure highlights are 1) maintaining staff level equivalent to FY 2018-2019; and 2) there will be a small reduction in professional services due to completion of projects. The final FY 2018-19 OWP and budget will be brought back to the Board for approval at their May 2019 meeting.

13. PLANNING

A. 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy and Regional Housing Needs Allocations Draft Work Program

Heather Adamson, Director of Planning gave an overview of the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) and Regional Housing Needs Allocations (RHNA) Draft Work Program. Ms. Adamson reported that federal and state law requires AMBAG to prepare a long-range transportation plan every 4 years. The plan must have at least a 20 year horizon period. AMBAG staff has developed a detailed work program and schedule for the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) that incorporates a variety of planning efforts. The 2045 MTP/SCS is scheduled for adoption in June 2022. The MTP/SCS 1) is the long range vision for our transportation system; 2) determines how transportation dollars are spent in the tri-county area; 3) creates a regional forum for discussing transportation priorities; and 4) demonstrates how the region can reduce GHGs as determined by the California Air Resources Board. The MTP/SCS is developed by 1) developing vision and goals; 2) creating performance measures; 3) receiving project proposals; 4) generating revenue projections; 5) creating scenarios; 6) selecting the preferred scenario; and 7) creating a draft plan. The Regional Growth Forecast is the 1) forecast for growth of population, housing and employment; 2) covers the tri-county area; 3) used as the basis for planning studies, project analysis and economic analysis; and 4) used as input for the Regional Travel Demand Model which forecasts travel patterns. Ms. Adamson stated that work will begin to update the 2018 Regional Growth Forecast which will be used in the preparation of the 2045 MTP/SCS. Staff will work with all local jurisdictions to update the 2018 Regional Growth Forecast which will include one-on-one meetings and hosting a Planning Director Forum. The Draft 2022 Regional Growth Forecast is expected to be completed in fall 2020. Ms. Adamson reported that AMBAG is also required to update the Regional Housing Needs Allocation (RHNA) Plan every eight

years. The three stages of the RHNA process are 1) the State issues determination for each of the regions; 2) the Council of Governments distributes RHNA to each city and county; and 3) localities update their General Plan Housing Element to accommodate RHNA. AMBAG will 1) receive the RHNA determination from the California Department of Housing & Community Development (HCD) for Monterey & Santa Cruz Counties in 2021; 2) collect RHNA data from local jurisdictions; 3) develop RHNA allocation draft methodologies and adopt preferred methodology; 4) prepare and release the Draft RHNA Plan for public review; and 5) adopt the RHNA Plan in June 2022. Other key tasks for the completion of the MTP/SCS include the following 1) incorporating results of completed studies and those currently underway; 2) new activity based model; 3) plan performance measures; 4) social equity and environmental justice analysis; 5) revenue projections; 6) revised cost estimates for projects, services and programs; and 7) new GHG targets and CARB SCS review process. Ms. Adamson stated that the State of California is the only state in the U.S. that requires an Environmental Impact Report (EIR) for its MTP/SCS. The EIR will be a joint EIR with the four Regional Transportation Planning Agencies in the tri-county region. New developments from recent CEQA cases may increase the analysis required for the EIR and it would be beneficial to secure CEQA legal services to aid in the preparation of the EIR. The Notice of Preparation for the EIR is scheduled to be released in early 2020. A public involvement plan (PIP) will also be prepared to help in the development of the 2045 MTP/SCS as part of the updated AMBAG 2019 Public Participation Plan (PPP). Ms. Adamson also added that 1) there will be a series of public workshops and meetings; 2) visualizations; and 3) other activities such as website and social media for the public and receiving input on the draft MTP/SCS. Staff will coordinate and work closely with the local jurisdictions, RTPAs, transit operators, Caltrans, and other interested parties in the development of the PIP. Next steps include 1) begin work on the 2022 Regional Growth Forecast; 2) finalizing the new Activity Based Model; and 3) update the vision, goals and objectives. The AMBAG Board will be asked to approve the 2045 MTP/SCS work program and timeline in April 2019. Brief discussion followed.

15. ADJOURNMENT

The Board of Directors meeting adjourned at 7:24 p.m.

AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD

BOARD MEETING DATE: March 13, 2019

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)						
MEMBER	AMBAG REP	Attendance	Item# 7 2019 Board and Committee Appointments	Item# 10 Consent	--	--
Capitola	Kristen Petersen	AB	-	-	-	-
Carmel-by-the-Sea	Bobby Richards (6:06)	X	Y	Y	-	-
Del Rey Oaks	Louise Goetzelt	X	Y	Y	-	-
Gonzales	Scott Funk	X	Y	Y	-	-
Greenfield	Lance Walker	X	Y	Y	-	-
Hollister	Carol Lenoir	X	Y	Y	-	-
King City	Carlos Victoria	X	Y	Y	-	-
Marina	Lisa Berkley (6:25)	X	*	*	-	-
Monterey	Ed Smith	X	Y	Y	-	-
Pacific Grove	Jenny McAdams	X	Y	Y	-	-
Salinas	Steve McShane	X	Y	Y	-	-
San Juan Bautista	John Freeman	X	Y	Y	-	-
Sand City	Mary Ann Carbone	X	Y	Y	-	-
Santa Cruz	Justin Cummings	X	Y	Y	-	-
Scotts Valley	Derek Timm	X	Y	Y	-	-
Seaside	Alissa Kispersky	X	Y	Y	-	-
Soledad	Carla Stewart	AB	-	-	-	-
Watsonville	Felipe Hernandez	AB	-	-	-	-
County-Monterey	Mary Adams	AB	-	-	-	-
County-Monterey	John Phillips (6:08)	X	Y	Y	-	-
County-Santa Cruz	Bruce McPherson	AB	-	-	-	-
County-Santa Cruz	Greg Caput	X	Y	Y	-	-
County-San Benito	Jim Gillio	X	Y	Y	-	-
County-San Benito	Mark Medina	X	Y	Y	-	-

(* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)