

**MINUTES OF THE PROCEEDINGS  
OF THE BOARD OF DIRECTORS OF THE  
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

FEBRUARY 13, 2019

**1. CALL TO ORDER**

The Board of Directors of the Association of Monterey Bay Area Governments, President, Scott Funk presiding, convened at 6:01 p.m. Wednesday, February 13, 2019 at the Marina Library, Community Room, 190 Seaside Circle, Marina, CA 93933.

**2. PLEDGE OF ALLEGIANCE**

President Funk led the Pledge of Allegiance.

**3. ROLL CALL**

<b><u>AMBAG Board of Directors</u></b>			
<b>PRESENT</b>			
<b>Agency</b>	<b>Representative</b>	<b>Agency</b>	<b>Representative</b>
Capitola	Kristen Petersen	County of Monterey	John Phillips
Carmel-by-the-Sea	Bobby Richards	County of San Benito	Jim Gillio
Del Rey Oaks	Louise Goetzelt	County of San Benito	Mark Medina
Gonzales	Scott Funk	County of Santa Cruz	Greg Caput
Greenfield	Lance Walker		
Hollister	Carol Lenoir	<b><u>Ex-Officio Members:</u></b>	
King City	Carlos Victoria	MBARD	Richard Stedman
Marina	Lisa Berkley	MBCP	Beth Trenchard
Monterey	Ed Smith	MST	Lisa Rheinheimer
Pacific Grove	Jenny McAdams		
Salinas	Steve McShane		
San Juan Bautista	John Freeman		
Sand City	Mary Ann Carbone		
Santa Cruz	Justin Cummings		
Scotts Valley	Derek Timm		
Seaside	Alissa Kispersky		
Soledad	Marisela Lara (6:08)		
<b>ABSENT</b>			
Watsonville	Felipe Hernandez	<b><u>Ex-Officio Members:</u></b>	
County of Monterey	Mary Adams	Caltrans, District 5	Aileen Loe
County of Santa Cruz	Bruce McPherson	SBtCOG	Mary Gilbert
		SCCRTC	Guy Preston
		SC METRO	Barrow Emerson
		TAMC	Debbie Hale

**Others Present:** Heather Adamson, Director of Planning; Elisabeth Bertrand, Director of Special Projects; Amaury Berteaud, Special Projects Associate; Errol Osteraa, Director of Finance and Administration; Liz Hurtado-Espinosa, Principal Accountant; Bobbie Grant, Office Assistant; Maura Twomey, Executive Director; and Ana Flores, Senior Executive Assistant.

#### **4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA**

None.

#### **5. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA**

President Funk welcomed new AMBAG Board members from the cities of Del Rey Oaks, Greenfield, Hollister, Marina, Pacific Grove, Santa Cruz, Scotts Valley, Soledad, and the counties of Monterey and San Benito.

#### **6. STAFF INTRODUCTION**

Maura Twomey, Executive Director introduced Elisabeth Hurtado-Espinosa AMBAG's Principal Planner.

#### **7. PRESENTATIONS**

##### **A. AMBAG Energy Watch Program**

Elisabeth Bertrand, Director of Special Projects reported that the AMBAG Energy Watch Program has been in service to the AMBAG region since 2006. The AMBAG Energy Watch Program has achieved 1) 103.5 million annual kWh of energy savings from 2006 – 2019; 2) 6 million in annual kWh of annual energy savings projected for 2019; 3) \$75 million saved from being spent on energy to be used other ways in the community; and 4) provided technical assistance to acquire \$40+ million in grants or loans for the jurisdictions, school districts and special districts. Mrs. Bertrand added that in 2019 the AMBAG Energy Watch 1) worked with local governments and special districts; 2) worked with small businesses, non-profits, the hospitality sector, and the agribusiness sector; 3) worked with school districts; 4) provided education and training; and 5) provided technical support for all jurisdictions including help with greenhouse gas inventories, energy action strategies and climate planning.

Amaury Berteaud, Special Projects Associate gave an update on the AMBAG region school districts and the California Clean Energy Jobs Act: Proposition 39 Projects. Mr. Berteaud reported that the California Energy Commission (CEC) has made available \$36.7 million in Prop 39 funding for the AMBAG region's school districts. Staff worked with 80 percent of the school districts and \$44.4 million of the available Prop 39 funding to 1) conduct energy benchmarking and energy audits; 2) define energy efficiency projects scopes; 3) write Energy Expenditure Plans to request funding allocations from the CEC; 4) write technical specification documents for RFP processes; 5) support project implementation and provide rebates; and 5) prepare the annual progress reports to the CEC. The AMBAG Energy Watch Prop 39 outcomes are 1) staff wrote Energy Expenditure Plans for 162 individual school sites; 2) over 200 schools and district offices were retrofitted with LED lighting; 3) more than \$2 million in annual energy savings were generated (10 million kWh) from LED lighting projects alone; 4) major HVAC, solar and smart thermostat projects; and 5) 80% of Prop 39 projects

were completed. Mr. Berteaud reported that the AMBAG Energy Watch Program has worked with 87 schools in Monterey County; 21 schools in San Benito County; and 54 schools in Santa Cruz County. Brief discussion followed.

## **8. ELECTION OF 2019 AMBAG OFFICERS**

### **A. Report from President Funk**

President Funk nominated Director Petersen as 2<sup>nd</sup> Vice President.

**Motion made by Director McShane, seconded by Director Carbone to approve the appointment of Director Petersen as 2<sup>nd</sup> Vice President. Motion passed unanimously.**

## **9. 2019 BOARD AND COMMITTEE APPOINTMENTS**

President Funk deferred this item to the March 2019 AMBAG Board of Directors meeting.

## **10. COMMITTEE REPORTS**

### **A. Executive/Finance Committee**

President Funk reported that there was no quorum for the Executive/Finance Committee. The Committee received informational reports on 1) the AMBAG Line of Credit Renewal and Extension; 2) the Financial Update Report; and 3) the FY 2019-2020 AMBAG Staffing Assumptions. The consent calendar will be brought back to the March 2019 Executive/Finance Committee meeting for approval.

### **B. Monterey Bay National Marine Sanctuary Advisory Council (SAC) Meeting**

Maura Twomey, Executive Director reported that there were no action items at the December 2018 SAC meeting. Topics for the 2019 calendar year were discussed. Ms. Twomey stated that the SAC will be discussing the MBNMS Management Plan at the February 2019 meeting.

## **11. EXECUTIVE DIRECTOR'S REPORT**

Maura Twomey, Executive Director welcomed the new Board members. Ms. Twomey stated that she is scheduling one-on-one meetings with the new Board members to give them a brief history of the agency.

## **12. CONSENT AGENDA**

### **A. Minutes of the November 14, 2018 AMBAG Board of Directors Meeting**

The minutes of the November 14, 2018 AMBAG Board of Directors meeting were approved.

### **B. AMBAG Areawide Clearinghouse Monthly Newsletter**

The AMBAG Areawide Clearinghouse Monthly Newsletter was accepted.

**C. AMBAG Energy Watch Update Report**

The AMBAG Energy Watch update report was accepted.

**D. Disposal of Surplus Property**

The disposal of surplus property was approved.

**E. Fixing America's Surface Transportation Act – Transit Asset Management Performance Measure Target Setting**

The transit asset management performance targets from Santa Cruz Metropolitan Transit District (METRO), Monterey-Salinas Transit (MST) and the San Bento County Local Transportation Authority (LTA) was adopted.

**F. AMBAG Line of Credit Renewal and Extension**

The request for renewal of \$100,000 line of credit and extension of the maturity date of the loan was approved.

**G. Draft Amendment No. 2 to the FY 2018-19 Overall Work Program (OWP) and Budget**

The draft Amendment No. 2 to the FY 2018-19 OWP and Budget was approved.

**H. Financial Update Report**

The financial update report was accepted.

**Motion made by Director Phillips, seconded by Director Smith to approve the consent agenda. The motion passed unanimously.**

**13. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION**

None.

**14. ADMINISTRATION**

**A. FY 2019-2020 AMBAG Staffing Assumptions**

Maura Twomey, Executive Director, gave a report on the FY 2019-2020 AMBAG staffing assumptions. Ms. Twomey reported that AMBAG has not modified its classification salary ranges in over 10 years. Staff evaluated the various AMBAG classification against comparable local jurisdiction's and partner agencies' classification salary ranges. Staff also compared AMBAG's salary ranges with the Santa Cruz County Regional Transportation Commission's 2018 Classification and Compensation Study. The analysis showed that 1) some of AMBAG's classification salary ranges are up to 31 percent lower than our peer agencies' salary ranges; 2) most of the AMBAG classifications salary ranges are 8-12% lower

when compared to our local peers; and 3) AMBAG's salary schedule ranges would need to be adjusted by 3-11 steps to become on par with our local agencies. Ms. Twomey referred the Board to attachments 1 and 2. In the last several years, AMBAG has had difficulties in recruiting and retaining employees with positions vacant from six to nine months. The increase in salary ranges will enable AMBAG to better compete with local agencies and the Bay Area. Ms. Twomey recommends that AMBAG's classification salary ranges be modified and increased by three steps or 7.5% adjustment. The adjustment will not be an immediate raise to employees but would allow for additional merit increases. All salary compensation is fully reimbursable by state and federal funds. The Executive Director's salary will remain the same as it is set by contract by the AMBAG Board of Directors. Lengthy discussion followed.

By consensus, the Board directed staff to incorporate the 7.5% increase to the Overall Work Program (OWP) and budget for further discussion at the March 2019 AMBAG Board of Directors meeting. The Board also directed the Executive Director to reevaluate the salary compensation key positions such as the Director of Modeling and Director of Planning.

## **15. ADJOURNMENT**

The Board of Directors meeting adjourned at 7:35 p.m.

## AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD

BOARD MEETING DATE: February 13, 2019

Attendance (X= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)						
MEMBER	AMBAG REP	Attendance	Item# 8.A Election of 2019 Officers	Item# 12 Consent	--	--
Capitola	Kristen Petersen	X	Y	Y	-	-
Carmel-by-the-Sea	Bobby Richards	X	Y	Y	-	-
Del Rey Oaks	Louise Goetzelt	X	Y	Y	-	-
Gonzales	Scott Funk	X	Y	Y	-	-
Greenfield	Lance Walker	X	Y	Y	-	-
Hollister	Carol Lenoir	X	Y	Y	-	-
King City	Carlos Victoria	X	Y	Y	-	-
Marina	Lisa Berkley	X	Y	Y	-	-
Monterey	Ed Smith	X	Y	Y	-	-
Pacific Grove	Jenny McAdams	X	Y	Y	-	-
Salinas	Steve McShane	X	Y	Y	-	-
San Juan Bautista	John Freeman	X	Y	Y	-	-
Sand City	Mary Ann Carbone	X	Y	Y	-	-
Santa Cruz	Justin Cummings	X	Y	Y	-	-
Scotts Valley	Derek Timm	X	Y	Y	-	-
Seaside	Alissa Kispersky	X	Y	Y	-	-
Soledad	Marisela Lara (6:08)	X	Y	Y	-	-
Watsonville	Felipe Hernandez	AB	-	-	-	-
County-Monterey	Mary Adams	AB	-	-	-	-
County-Monterey	John Phillips	X	Y	Y	-	-
County-Santa Cruz	Bruce McPherson	AB	-	-	-	-
County-Santa Cruz	Greg Caput	X	Y	Y	-	-
County-San Benito	Jim Gillio	X	Y	Y	-	-
County-San Benito	Mark Medina	X	Y	Y	-	-

(\* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)