

**MINUTES OF THE PROCEEDINGS
OF THE BOARD OF DIRECTORS OF THE
ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS**

May 13, 2020

1. CALL TO ORDER

The Board of Directors of the Association of Monterey Bay Area Governments, President, Steve McShane presiding, convened at 6:02 p.m. Wednesday, May 13, 2020 via GoToWebinar.

2. ROLL CALL

<u>AMBAG Board of Directors</u>			
PRESENT:			
Agency	Representative	Agency	Representative
Capitola	Kristen Petersen	County of Monterey	John Phillips
Del Rey Oaks	Louise Goetzelt	County of Santa Cruz	Greg Caput
Gonzales	Scott Funk	County of Santa Cruz	Bruce McPherson
Greenfield	Lance Walker	County of San Benito	Jim Gillio
Hollister	Carol Lenior	County of San Benito	Mark Medina
King City	Carlos Victoria		
Marina	Lisa Berkley		
Monterey	Ed Smith	<u>Ex-Officio Members:</u>	
Pacific Grove	Jenny McAdams	Caltrans, District 5	Aileen Loe
Salinas	Steve McShane	MBARD	Richard Stedman
San Juan Bautista	John Freeman	MBCP	JR Killigrew
San City	Mary Ann Carbone	SBtCOG	Mary Gilbert
Scotts Valley	Derek Timm	TAMC	Debbie Hale
Seaside	Jon Wizard		
Soledad	Marisela Lara		
Watsonville	Felipe Hernandez		
ABSENT:			
Carmel-by-the-Sea	Bobby Richards	<u>Ex-Officio Members:</u>	
County of Monterey	Mary Adams	MPAD	Michael La Pier
		MST	Lisa Rheinheimer
		SCCRTC	Guy Preston
		SC METRO	Alex Clifford

Others Present: Heather Adamson, Director of Planning; Amaury Berteaud, Assistant Special Projects Manager; Bhupendra Patel, Director of Modeling; Bobbie Grant, Office Assistant; Will Condon, Planner; Maura Twomey, Executive Director; and Ana Flores, Senior Executive Assistant.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

None.

4. ORAL COMMUNICATIONS FROM THE BOARD ON ITEMS NOT ON THE AGENDA

JR Killigrew, Director of Communications & Energy Programs, MBCP, reported that the MBCP Board of Directors approved the MOU between AMBAG and MBCP for development of GHG inventories.

A. Executive/Finance Committee

President McShane reported that the Executive/Finance Committee approved the consent agenda that included 1) the minutes of the February 12, 2020 meeting; 2) list of warrants as of March 31, 2020; and 3) accounts receivable as of March 31, 2020. The Executive/Finance Committee also received 1) the financial update report from Errol Osteraa, Director of Finance and Administration; and 2) a report on the draft FY 2020-21 Monterey Bay Region Overall Work Program (OWP) and Budget.

6. EXECUTIVE DIRECTOR'S REPORT

Maura Twomey, Executive Director reported that AMBAG staff will continue to work remotely through May 31, 2020 which is consistent with state and local shelter in place directives related to COVID-19. Mrs. Twomey also reported AMBAG, as the federally designated Metropolitan Planning Agency for Monterey, San Benito and Santa Cruz counties, applied for the Federal CARES Act which included \$150 Billion in relief funds for state and local governments with populations of 500,000 or more. The Secretary of the Treasury ruled that MPOs and COGs were not eligible for this funding.

7. CONSENT AGENDA

A. Draft Minutes of the March 11, 2020 AMBAG Board of Directors Meeting

The draft minutes of the March 11, 2020 AMBAG Board of Directors meeting were approved.

B. AMBAG Regional Clearinghouse Monthly Newsletter

The AMBAG Regional Clearinghouse Monthly Newsletter was accepted.

C. Central Coast Highway 1 Climate Resiliency Study

The update on the Central Coast Highway 1 Climate Resiliency Study was accepted.

D. Formal Amendment No. 13 to the Monterey Bay Metropolitan Transportation Improvement Program (MTIP): FFY 2018-19 to FFY 2021-22

The Formal Amendment No. 13 to the Monterey Bay MTIP: FFY 2018-19 to FFY 2021-22 was approved.

E. Financial Update Report

The financial update report was accepted.

Director Philips clarified that the County of Monterey did not certify the Pure Water Monterey Groundwater Replenishment Project EIR that was included under the clearinghouse item.

Motion made by Director Goetzelt, seconded by Director Cummings to approve the consent agenda. The motion passed unanimously.

8. ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND POSSIBLE ACTION

None.

9. ADMINISTRATION

A. Draft FY 2020-21 Monterey Bay Region Overall Work Program (OWP) and Budget

Heather Adamson, Director of Planning gave a presentation on the draft FY 2020-21 OWP and Budget. The FY 2020-2021 OWP is 1) a federally required document to receive federal funds; 2) covers all AMBAG work programs and activities; 3) used as a project management tool by staff; 4) implements 10 Federal Planning Factors; and 5) implements the AMBAG Board adopted priorities; a) Modeling and Research, b) Planning and Forecasts; c) Sustainable Development Strategies; and d) Collaborative Planning and Implementation. The FY 2020-2021 OWP highlights are 1) it's a federally required documents to receive federal funds; 2) development/management of current & future OWP; 3) regional coordination and FAST Act implantation; 4) GIS data analysis, GIS Web portal and member services; 5) development of ABM for 2045 MTP/SCS; 6) development and coordination of RHNA; 7) development and coordination of the 2045 MTP/SCS; 8) management and development of region's MTIP; and 9) carryout greenhouse gas inventories for communities. The FY 2020-21 OWP and Budget timeline is 1) Board adoption at the May 13, 2020 Board of Directors meeting; 2) expected State approval on May 29, 2020; and 3) expected Federal approval date on June 30, 2020. Ms. Adamson gave an overview of the draft FY 2020-2021 Budget. The funding highlights are 1) it's a balanced budget pursuant to the AMBAG By-Laws; 2) staff level will be maintained equivalent to FY 2019-20; 3) staff is withdrawing 3.5% COLA; 4) there is no change to total member dues; 5) there is a reduction in professional services due to project/grant closeout; and 6) continued use of toll credits preserves the General Fund. The FY 2020-21 revenues by source are 1) FHWA: \$1,468,901; 2) FTA: \$377,229; 3) SB 1: \$415,537; 4) Other State: \$7,991,311; and 5) Local: \$423,950.

Director Phillips stated that he appreciated staff removing the 3.5% COLA from the draft FY 2020-21 budget at a time when some local jurisdictions are considering layoffs. Brief discussion followed.

Director Wizard asked what the process is if a member agency does not pay their agency dues.

Maura Twomey, Executive Director stated that based on AMBAG's bylaws, the jurisdiction that does not pay their dues can remain a member but will not be allowed to vote.

Motion made by Director Smith, seconded by Director Hernandez to adopt the draft FY 2020-21 OWP and Budget and authorize staff to submit the draft FY 2020-21 OWP to Caltrans and federal agencies for their approval. Motion passed unanimously.

10. PLANNING

A. Draft Approach for the Allocation of Regional Early Action Planning (REAP) Funding

Heather Adamson, Director of Planning reported that AMBAG staff presented a draft REAP fund suballocation approach in cooperation with our regional GOG partners to the Central Coast Housing Working Group (CCHWG) at their January 31, 2020 meeting. The CCHWG directed staff to proceed developing the funding approach and the regional REAP approach was approved at their April 24, 2020 meeting. The approach for allocating regional housing funding is 1) three percent of the funds which is \$237,939, will be allocated to the fiscal agent to administer the grant for the Central coast from 2020-2024. It will be used for housing planning best practices toolkit, outreach and education, coordination and compliance with HCD, financial oversight and auditing, invoicing and reporting, and contract management; 2) \$7693,372 will be allocated to the four COG's. The amounts allocated are based on the proportion of each COG's population within the Central Coast megaregion to maintain geographic equity. AMBAG is allocated \$3,651,516; SBtCOG is allocated \$315,812; SLOCOG is allocated \$1,421,465; and SBCAG is allocated \$2,304,579. COG's may use some funds to develop an improved methodology for 6th Cycle RHNA; 3) COG's allocate remaining funding to jurisdictions or other subregional entities for housing planning; and 4) COG's may suballocate funding to their jurisdictions using geographic equity or other processes at their discretion. Ms. Adamson added that AMBAG's proposed approach is to allocate \$3,300,000 to the local jurisdictions within Monterey and Santa Cruz counties according to jurisdiction size, consistent with thresholds in HCD's LEAP Program. The remaining funds of \$351,516 would be used to prepare the 6th Cycle RHNA methodology and allocation updates and other regional planning activities. This approach was discussed with Planning Directors and there is general support for this approach. SBtCOG is currently discussing its approach with its three jurisdictions. For Monterey and Santa Cruz counties the maximum grant amounts are to be set as follows based on jurisdiction size 1) Less than 20,000 will receive a maximum award amount of \$65,000; 2) 20,000 to 59,999 will receive a maximum award amount of \$165,000; 3) 60,000 to 99,999 will receive a maximum award amount of \$300,000; and 4) 100,000 to 199,999 will receive a maximum award amount of \$530,000. Examples of eligible uses of REAP funds are 1) infrastructure planning to support new housing and new residents; 2) technical assistance in improving housing permitting processes, tracking systems and planning tools; 3) feasibility studies to identify the best housing sites; 4) establishing housing trust funds for affordable housing; 5) temporary staffing or consultants for housing planning activities; 6) 6th Cycle Housing elements; and 7) other actions which accelerate housing production. The next steps are 1) each of the four COGs will finalize their funding approach; 2) AMBAG will continue to work on executing agreements for REAP funding; 3) draft REAP application for suballocation to the Central Coast local jurisdictions is under development; and 4) funding is expected to be available in early summer. Brief discussion followed.

Director Gillio asked about REAP funding distributions to the county of San Benito.

Mary Gilbert, Executive Director, SBtCOG will follow up with San Benito county Board members with their approach.

11. ADJOURNMENT

The Board of Directors meeting adjourned at 7:08 p.m.

AMBAG BOARD OF DIRECTORS MEETING ATTENDANCE & VOTING RECORD
BOARD MEETING DATE: May 13, 2020

Attendance (Y= Present; AB= Absent) Voting (Y= Yes; N=No; A=Abstain)				
MEMBER	AMBAG REP	Attendance	Item# 7	Item# 9.A
Capitola	Kristen Petersen	Y	Y	Y
Carmel-by-the-Sea	Bobby Richards	AB	N/A	N/A
Del Rey Oaks	Louise Goetzelt	Y	Y	Y
Gonzales	Scott Funk	Y	Y	Y
Greenfield	Lance Walker	Y	Y	Y
Hollister	Carol Lenoir	Y	Y	Y
King City	Carlos Victoria	Y	Y	Y
Marina	Lisa Berkley	Y	Y	Y
Monterey	Ed Smith	Y	Y	Y
Pacific Grove	Jenny McAdams	Y	Y	Y
Salinas	Steve McShane	Y	Y	Y
San Juan Bautista	John Freeman	Y	Y	Y
Sand City	Mary Ann Carbone	Y	Y	Y
Santa Cruz	Justin Cummings	Y	Y	Y
Scotts Valley	Derek Timm	Y	Y	Y
Seaside	Jon Wizard	Y	Y	Y
Soledad	Marisela Lara	Y	Y	Y
Watsonville	Felipe Hernandez	Y	Y	Y
County-Monterey	Mary Adams	AB	N/A	N/A
County-Monterey	John Phillips	Y	Y	Y
County-Santa Cruz	Bruce McPherson	Y	N/A	N/A
County-Santa Cruz	Greg Caput	Y	Y	Y
County-San Benito	Jim Gillio	Y	N/A	Y
County-San Benito	Mark Medina	Y	Y	Y

(* = Board Member(s) arrived late or left early, therefore, did not vote on the item. Please refer the minutes)